The Woman's Club of Palo Alto

June 1995 – May 1997

President
Ella Stark Vandervoort

The Woman's Club of Palo Alto

Minutes

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Secretary
Margaret Gould

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Minutes of the Board meeting of the Woman's Club of Palo Alto, 6/7/95, at the Clubhouse

Note: Ella Vandervoort, new address, 13761 La Paloma

Present: E. Vandervoort, D. Arbuckle, J. Leonard, M Feuer, J. McDonnell, M. Arbuckle, D. Salabert, B. Hodges, R. Fleugel. Absent, C. Lin, M. Gould, J. Voorhies, T. Lung, D. Claerbout.

meeting chaired by Pres. Vandervoort

Membership Chair, C. Lin, left applications for Mary Davey, Executive Director of the Palo Alto Education Fund; Kathy Torgersen, President, Senior Day Health; Lucy Berman, art dealer; Christine Roche, application with biographical information not filled in. accepted by board.

D. Arbuckle read minutes of May 3, May 17 meetings, approved.
E. Vandervoort gave April Treasurer's report.
In discussing the cost of the telephone, obtaining voice mail instead of using the mechanical answering machine was discussed and approved. M. Feuer will apply.
Financial Officer report: D. Arbuckle proposed, and board approved, that we continue with the present budget, and submit a new budget to the board in October.
Auditing books for previous fiscal year, M. Arbuckle, with assistance from E. Vandervoort.
J. Leonard discussed questionnaire. Slight revisions were made in the letter, to the sentence about promoting diversity. It was decided to delete the word "racial" and leave "diversity," and change "kind of outreach that has not prevailed in the past" to "requires outreach." Discussion touched on several points: that we want new members to come to meetings, that the committees listed on the questionnaire are from the by-laws, and don't all seem to be applicable to the present operation. J. McDonnell suggested asking one of our real estate members if we could use the phones one evening to make calls to the members to ask their opinions on the questions we are mailing, since most people don't respond to written surveys. Letter and survey were approved by the board with the changes mentioned above.

The Yearbook Committee is chaired by D. Arbuckle, with assistance from Carol Lin, Joyce Voorhies, Doris Salabert, and Diane Claerbout.

House and Grounds Committee: Chair, M. Feuer, members Carol Lin and Diane Claerbout.

M. Feuer proposed and it was passed by the board, that we change the cleaning service by hiring Tom Salabert for $300 per month. He will begin June 10. His duties are to set up for meetings, do a general cleaning weekly, and after a function. The renters have the option of cleaning themselves or hiring a cleaner, and Tom will be recommended. Ella will write a letter of thanks to the previous cleaning service, Donna, who will be terminated on the 10th. She will receive a bonus equivalent to the rest of June's payment. It is anticipated that 15 hours will be required to bring the

building up to standard.
There was a discussion about whether Mr. Salabert should be considered an employee and have the various state and federal taxes paid. The board determined that because he has a full time outside job, he is not an employee but a contractor. He will receive a 1099 form at the end of the year. We do not pay vacation or sick leave.

The various chairs appointed by Ella:
M. Feuer, Rental and Building and Grounds
D. Arbuckle, Finance, Yearbook, and Parliamentarian, with Frances Payne as backup Parliamentarian when Dorothy is absent.
J. Voorhies, Publicity and Corresponding Secretary
Trudy Lung, Sunshine
Irene Lawrence, Musician
J. McDonnell, newsletter
Telephone, Mary Fran Pollard
D. Salabert, Program

Respectfully Submitted, J. McDonnell, taking minutes for Recording Secretary, M. Gould

General Meeting following the Board meeting

Discussion: By laws, do they need to be revised and should they be in the yearbook? Consensus was that by law revision is a long process, the Gavaleers said they would review the bylaws and make recommendations if they thought it necessary, but that the by laws would not be changed, if they do need changing, in time for the yearbook, and it would be a waste to reprint the bylaws exactly as they are already in the present yearbook. Dates and times of meetings will be in the yearbook, eliminating the problems we had this year with times and dates and arrangements changing frequently, often without notification to the Program Chair, D. Salabert. The Gavaleers (Past Presidents) will host the opening of the fall season with a reception in September, and the first board and general meeting will be held in October.

The membership was notified of the various decisions taken in the board meeting as described above.

There was no attendance book for this meeting, as is customary.

J McD

PALO ALTO WOMAN'S CLUB

Meeting of the Board of Directors, September 20, 1995

The meeting was called to order by the President Ella Vandervoort at 10:30. Roll call was taken and all members of the Board of Directors were present except Mildred Arbuckle, (excused) and Diane Claerbout, (excused).

The minutes of the June 7th meeting were read by Margaret Gould. There being no additions or corrections the minutes were approved as read.

In the absence of our Treasurer, the report for August 31st were read by Ella.

Bldg. Fund	$7,764.01
Scholarship Fund	614.02
WFB Checking	3,317.49
Total Assets	$11,695.52

A motion was made by Carol Lin to donate $25.00 to sponsor Joyce Leonard to run 5 laps around Standford Stadium. Money will be going to Heart Fund. Motion was seconded and carried. Joyce has promised to wear a P.A.W.C. shirt.

A motion was made by Joyce Leonard to put away $100.00 a month to have a cushion for unexpected expenses. Motion was seconded and carried.

Margaret Feuer reported from the House and Grounds. The windows need cleaning and Don's Window Cleaning will do them for $192.00. The foyer also needs to be redone and after obtaining 3 bids, it was decided Connie Rice was the best and the cheapest. She would charge about $940.00 including materials to reupholster the rattan furniture from the Board Room. A motion was made by Doris Salabert to allocate up to $2,000.00 to the House and Grounds for Foyer rejuvenation. Motion was seconded and carried.

Margaret also reported as Rental Chairman, we have brought in $6,765.00 in rentals, plus a letter complimenting the club on its cleanliness.

Ella has been working with our accountant Glenn Kawaguchi to change our Internal Revenue Code Section 501(c) (4) to 501 (c) (3) in order to accept a donation of $5,000.00 from the estate of June and Earl Jackson. A motion was made by Dorothy to have Ella follow through with this. Motion was seconded and carried. Joyce knows a Corporate Lawyer who also may be able to help.

A paper was passed around to the Board Members to sign for a full page United Nations Ad for the newspaper.

There being no further business, the meeting was adjourned at 11:30.

Respectfully submitted,

Margaret Gould,
Recording Secretary

WOMAN'S CLUB OF PALO ALTO

BUDGET — 1995-96

Receipts

Rentals (Net)	$19,200	
Activities	1,500	
Dues	2,300	
Advertising (Year Book)	700	$23,700
Total Income		$23,700

Disbursements on Building

Custodian	$3,900	
Utilities	3,200	
Household	1,100	
Yard Maintenance	900	
Building and Personal Property Taxes	1,600	
Insurance (Building - General)	1,900	
License and Permit	110	16,210
Bldg Maint.	3500	

General Expenses

Membership	$ 100	
Activities	500	
Office and Postage	550	
Telephone	1,025	
Program	300	
Convention Expense	250	
State, Federal, District Dues	440	
Gifts	150	
Professional	1,440 CPA	
Donations + scholarships	1,000	
Year Book Bulletin	500	
Miscellaneous	35	6,290

Other

Deposit in our Building Account	1,200	1,200
Total Expenses		$23,700

WOMANS CLUB OF PALO ALTO

BALANCE SHEET

JUNE 30, 1995

ASSETS

CURRENT ASSETS		
BLDG. FUND AC #9586452691	7,688.77	
SCHOLAR FUND AC #307-004-502	610.97	
WFB CHKG. A/C #0277-018628	2,367.57	
TOTAL CURRENT ASSETS		10,667.31
TOTAL ASSETS		10,667.31

FUND BALANCE

FUND BALANCE	11,314.84	
CURRENT EXCESS (DEFICIT)	(647.53)	
FUND BALANCE		10,667.31
TOTAL LIABILITIES AND FUND BALANCE		10,667.31

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT.

WOMANS CLUB OF PALO ALTO

BALANCE SHEET

JULY 31, 1995

ASSETS

CURRENT ASSETS		
BLDG. FUND AC #9586452691	7,764.01	
SCHOLAR FUND AC #307-004-502	614.02	
WFB CHKG. A/C #0277-018628	3,317.49	
TOTAL CURRENT ASSETS		11,695.52
TOTAL ASSETS		11,695.52

FUND BALANCE

FUND BALANCE	11,314.84	
CURRENT EXCESS (DEFICIT)	380.68	
FUND BALANCE		11,695.52
TOTAL LIABILITIES AND FUND BALANCE		11,695.52

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT.

RENTALS BOOKED: **MARGARET FEUER, CHAIRPERSON**

AUGUST:

$785.00
$885.00
$ 70.00

TOTAL:$1,740.00

SEPTEMBER

$885.00
$885.00
$ 70.00

TOTAL: $1,770.00

OCTOBER:

$885.00
$885.00
$ 75.00
$ 70.00

TOTAL: $1,915.00

WOMAN'S CLUB OF PALO ALTO
RULES AND REGULATIONS "Rentals"

1. NO SMOKING

2. THE PALO ALTO MUNICIPAL CODE STATES NO LOUD NOISE AFTER 10 P.M.

3. NO ALCOHOLIC DRINKS MAY BE SERVED IN THE CLUBHOUSE. FOR WEDDING RECEPTIONS, CHAMPAGNE AND/OR WINE ARE PERMITTED.

4. FOOD AND REFRESHMENT MAY NOT BE SERVED IN THE FOYER.

5. NO EATING ON THE STAGE.

6. ICE CHEST OR TUBS OF ICE MUST BE IN KITCHEN OR OUTSIDE OF CLUBHOUSE.

7. LIGHTED CANDLES MAY NOT BE USED NEAR THE MIRRORS. RED BERRIES MAY NOT BE USED FOR DECORATING.

8. ALL GARBAGE MUST BE DEPOSITED IN THE GARBAGE CONTAINER FOUND BEHIND THE CLUBHOUSE.

9. THE CHAMPAGNE, WINE AND ANY SOFT DRINK BOTTLES MUST BE REMOVED FROM THE PREMISES. THEY CANNOT BE DEPOSITED IN THE GARBAGE CONTAINER.

10. THE CLUBHOUSE MUST BE LEFT IN THE SAME CONDITION AS YOU FOUND IT. IF NOT, THE BREAKAGE/CLEAN-UP DEPOSIT FEE WILL NOT BE RETURNED TO YOU.

11. NO TAPE MAY BE USED ON FLOOR OR ANY OF THE WOOD WORK.

12. DRAPES MAY BE OPENED OR CLOSED. BUT IN SO DOING, IF YOU DAMAGE DRAPES, YOUR BREAKAGE/CLEAN-UP DEPOSIT WILL BE USED TO REPAIR.

13. MAKE SURE THAT NO TABLES OR CHAIRS ARE TOUCHING THE DRAPES.

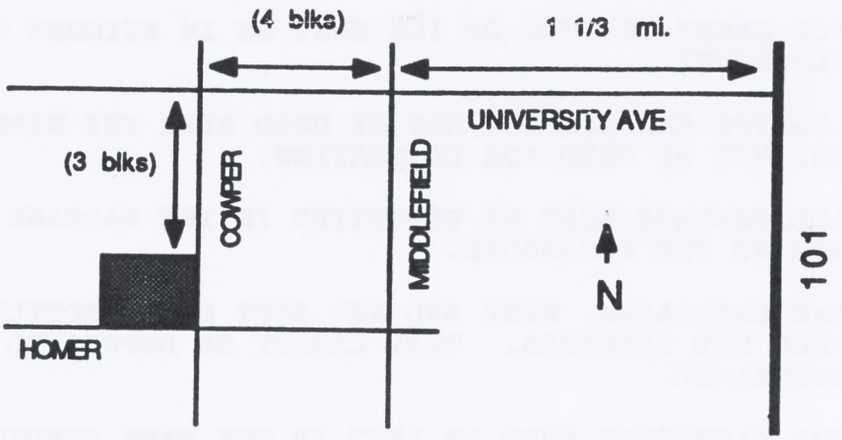
14. THE SAME PERSON SETTING UP CHAIRS AND TABLES SHOULD PUT THEM AWAY EXACTLY THE WAY THEY WERE FOUND. NOTE: 35 TO 40 CHAIRS AROUND SIDE OF AUDITORIUM. REST OF CHAIRS IN CHAIR CONVEYORS (32 CHAIRS PER CART). TABLES TO BE BOTTOMS UP ON TABLE CART.

15. CLEAN-UP MUST BE DONE THE NIGHT OF RENTAL.

16. IF THE ABOVE IS NOT FOLLOWED, BREAKAGE/CLEAN-UP DEPOSIT WILL BE USED TO PLACE CLUBHOUSE IN CONDITION FOR NEXT RENTAL.

17. Windows must be closed & locked

PALO ALTO WOMEN'S CLUB 475 HOMER



CLUB RENTALS

Current Rental Fees:

over 150 people	$1000.00	+ $200.00
under 150 people	$900.00	+ $200.00

½ due to reserve = non-refundable
½ due 2 weeks prior

CLUB MEMBERS can rent for ½ price

Weekday Rentals are negotiable: eg. —

- Mother's Club — $70.00 / evening
- Albany Consort — $75.00 / concert
- DE DANIELS — $185.00 / evening
- Christmas Fair — $200.00 / day

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1100 ALMA STREET, SUITE 210
MENLO PARK, CALIFORNIA 94025-3392
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DAN K. SIEGEL
BARBARA ANNE MURPHY

JOHN R. COSGROVE
(RETIRED)

FACSIMILE
(415) 324-0227

September 5, 1995

Women's Club of Palo Alto
475 Homer Avenue
Palo Alto, CA 94301

Re: Jackson Trust Administration

To Whom It May Concern:

The Trust of Earl and June Jackson calls for $5,000.00 to be paid to the Women's Club of Palo Alto for scholarships.

Would you kindly advise if you are willing to accept this bequest and if the Club is qualified under Internal Revenue Code Section 501(c)(3).

Your very truly,

John D. Jorgenson

JDJ/vls

September 12, 1995

G.T. KAWAGUCHI
Certified Public Accountant

201 San Antonio Circle, Suite 148
Mountain View, CA 94040
(415) 949-2882

Ms. Ella Vandervoort
13761 La Paloma
Los Altos Hills, CA 94022

RE: Womans Club of Palo Alto

Dear Ella:

Please be advised that it is my understanding that this organization qualifies under section 501(c)(3) of the Internal Revenue Code and that it appears that it does not fall under the classification of 501(c)(4) as indicated on the tax returns. For purposes of preparing future returns, it will be indicated that the organization falls under 501(c)(3). It is my further understanding that you will be obtaining a copy of the IRS publication 78 to verify that the Womans Club is listed as a nonprofit organization.

Per my research it appears that organizations organized prior to October 9, 1969 were not required to notify the IRS. In the event that the organization is not listed in publication 78, please notify me so that we can discuss what is required for such a listing.

Please contact me if you have any questions.

Sincerely,

Glenn T. Kawaguchi

III. Notification of Section 501(c)(3) Status

III.A. New Organizations

1. Section 508(a) General Rule

Section 508(a) provides that an organization organized after October 9, 1969<22> will not be treated as described in Section 501(c)(3) unless it properly notifies the IRS.<23> Regs. Section 1.508-1(a)(1)(ii) provides that if the organization has given the prescribed notice, it will generally be treated as described in Section 501(c)(3) from the date of its formation.<24> Such organization will not be treated as described in Section 501(c)(3) for the period prior to giving notice, however, unless notice is given within the 15-month time period set forth in Regs. Section 1.508-1(a)(2)(i).<25> Certain newly-created Section 508(c) organizations are excepted from these requirements.<26>

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→ *Caution: Reg. § 1.501(c)(3)-1 does not reflect P.L. 94-455, P.L. 98-369, P.L. 99-514, P.L. 100-203, P.L. 100-647, or P.L. 101-73. See ¶ 22,602.0014 et seq.*←

of § 1.513-2, with respect to research which constitutes an unrelated trade or business, and section 512(b)(7), (8), and (9), with respect to income derived from research which is excludable from the tax on unrelated business income.

(vi) The regulations in this subparagraph are applicable with respect to taxable years beginning after December 31, 1960.

(e) *Organizations carrying on trade or business*—(1) *In general.* An organization may meet the requirements of section 501(c)(3) although it operates a trade or business as a substantial part of its activities, if the operation of such trade or business is in furtherance of the organization's exempt purpose or purposes and if the organization is not organized or operated for the primary purpose of carrying on an unrelated trade or business, as defined in section 513. In determining the existence or nonexistence of such primary purpose, all the circumstances must be considered, including the size and extent of the trade or business and the size and extent of the activities which are in furtherance of one or more exempt purposes. An organization which is organized and operated for the primary purpose of carrying on an unrelated trade or business is not exempt under section 501(c)(3) even though it has certain religious purposes, its property is held in common, and its profits do not inure to the benefit of individual members of the organization. See, however, section 501(d) and § 1.501(d)-1, relating to religious and apostolic organizations.

(2) *Taxation of unrelated business income.* For provisions relating to the taxation of unrelated business income of certain organizations described in section 501(c)(3), see sections 511 to 515, inclusive, and the regulations thereunder.

(f) *Applicability of regulations in this section.* The regulations in this section are, except as otherwise expressly provided, applicable with respect to taxable years beginning after July 26, 1959. For the rules applicable with respect to taxable years beginning before July 27, 1959, see 26 CFR (1939) 39.101(6)-1 (Regulations 118) as made applicable to the Code by Treasury Decision 6091, approved August 16, 1954 (19 F.R. 5167; C.B. 1954-2, 47). [Reg. § 1.501(c)(3)-1.]

.01 Historical Comment: Proposed 2/26/59. Adopted 6/25/59 by T.D. 6391. Amended 1/10/61 by T.D. 6525, 12/11/67 by T.D. 6939, 8/13/76 by T.D. 7428 and 8/30/90 by T.D. 8308.

[¶ 22,609] Religious, Charitable, etc., Institutions and Community Chests

● ● *CCH Explanation*

.02 Exemption.—In order to be exempt as a charitable organization under Code Sec. 501(a) and (c)(3), an organization must file an application for exemption on Form 1023 showing that it meets the following tests:

(1) It must be organized and operated exclusively for religious, charitable, scientific, literary or educational purposes, for the prevention of cruelty to children or animals, or for the purpose of testing consumer products for public safety, or to foster national or international amateur sports competition (but only if no part of its activities involves provision of athletic facilities or equipment) (see .021 and .022, below);

(2) its net income must not inure, in whole or in part, to the benefit of private shareholders or individuals (see .0227, below); and

(3) it must not as any substantial part of its activities attempt to influence legislation by propaganda or otherwise except for certain lobbying activities (see .0226, below).

.0201 Fostering amateur sports competition.—As indicated above, an organization whose primary purpose is the fostering of national or international amateur sports competition (such as the Olympics) may qualify as a

Religious, Charitable, etc., Institutions and Community Chests

● ● *CCH Explanation*

tax-exempt Code Sec. 501(c)(3) organization if it does not provide facilities or equipment. The restriction on the provision of facilities or equipment is intended to prevent the allowance of the benefits of tax exemption for organizations that, like social clubs, provide facilities and equipment for their members. But it is not intended to adversely affect the qualification for charitable tax-exempt status or tax deductible contributions of any organization that would qualify under the standards of existing law.

.0202 Relationship between Sec. 501(c)(3) and Sec. 170.—Presumably the phrase "religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals" has the same meaning in Code Sec. 501(c)(3), which provides for tax exemption, as it does in Code Sec. 170(c)(2), which authorizes a contribution deduction. Therefore, in determining what organizations are exempt under Code Sec. 501(c)(3), the annotations at ¶ 11,690.058 and following should be consulted in addition to those that follow this discussion. However, it is important to note that the classes of organizations to which contributions may be deducted are substantially fewer in number than the classes of organizations that are entitled to tax exemption. See ¶ 11,690.0123 for a discussion on the relationship between tax exemption and deductibility of contributions.

.021 Organizational test.—To qualify as an exempt organization under Code Sec. 501(c)(3), an entity must be organized exclusively for certain prescribed purposes. The organizational test (Reg. § 1.501(c)(3)-1(b)) requires that the articles of organization of a legal entity seeking exempt status contain some general and specific provisions if the entity is formed after July 26, 1959 (Reg. § 1.501(c)(3)-1(b)). The "articles of organization" may be in the form of a trust instrument, a corporate charter, an article of association, or any other written instrument by which an organization is created (Reg. § 1.501(c)(3)-1(b)(2)). Examples of articles of organization that contain the required information regarding purposes and powers of an organization may be found in Publication 557 (Rev. Oct. 1988), Tax-Exempt Status for Your Organization.

First, an organization will be accorded exempt status only if its articles of organization: (a) limit the purposes of the organization to one or more exempt purposes, and (b) do not expressly empower the organization to engage, otherwise than as an insubstantial part of its activities, in activities which in themselves are not in furtherance of one or more exempt purposes (Reg. § 1.501(c)(3)-1(b)(1)(i)). In the case of private foundations, additional provisions must be included in the articles of organization under Code Sec. 508(e), as discussed at ¶ 22,745.05.

Second, an organization's articles must also state that it is being formed or organized for one or more of the exempt purposes mentioned in Code Sec. 501(c)(3)—that is, for religious, charitable, scientific, literary or educational, etc., purposes. In meeting this requirement, an organization's purposes, as stated in its articles, may be as broad as, or more specific than, the exempt purposes mentioned in Code Sec. 501(c)(3). Reg. § 1.501(c)(3)-1(b)(1)(i) indicates that the following statements in the articles will meet the description rule:

(1) a statement that the organization is formed for "literary and scientific purposes within the meaning of Code Sec. 501(c)(3)";

(2) a statement that the organization is created to receive contributions and pay them over to Code Sec. 501(c)(3) organizations;

(3) a statement that the organization is formed for "charitable purposes" will ordinarily suffice; and

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● ● *CCH Explanation*

(4) a statement that sets forth the purpose of the organization (such as a school for adult education) and that describes in detail the manner of operation.

Third, the articles of organization also must not expressly permit the organization to carry on activities which do not further the organization's exempt purpose, except where these nonexempt activities are an insubstantial part of the organization's activities. Under this rule, an organization that is permitted by its articles "to engage in a manufacturing business," or "to engage in the operation of a social club" will not be treated as a Code Sec. 501(c)(3) organization, even though its articles may otherwise state that such organization is created for charitable purposes within the meaning of Code Sec. 501(c)(3). See Reg. § 1.501(c)(3)-1(b)(1)(iii). In addition, an organization will not be treated as being organized exclusively for exempt purposes if its articles of organization provide that the purposes for which the organization is created are broader than the purposes specified in Code Sec. 501(c)(3). Under this test, it does not matter that the organization is actually operated only for exempt purposes or that the organization produces evidence or statements from the members that the organization will be operated only for exempt purposes. See Reg. § 1.501(c)(3)-1(b)(1)(iv), but also see .085, below.

Fourth, an organization's articles of organization must not authorize it:

(1) to devote more than an insubstantial part of its activities to influence legislation by progaganda or otherwise;

(2) to directly or indirectly participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of or in opposition to any candidate for public office; or

(3) to have objectives and to engage in activities that will characterize it as an "action" organization.

Exempt status is not jeopardized, however, by a provision in the organization's articles that empower it to elect the "expenditure test" under Code Sec. 501(h) with respect to influencing legislation. The articles may also authorize the organization to make lobbying or grass roots expenditures that do not normally exceed the limits set out in Code Sec. 501(h) if such an election is made (Reg. § 1.501(c)(3)-1(b)(3)). See ¶ 22,666.01.

Finally, the organization's articles of organization must provide that its assets must be dedicated to an exempt purpose. Under this test, the articles of organization must provide for the distribution of the organization's assets to another organization that is exempt under Code Sec. 501(c)(3) or to a government (federal, state or local) for public purposes. Such a distribution can be achieved under operation of law including court decisions. See Reg. § 1.501(c)(3)-1(b)(5).

State law also governs in interpreting the articles of organization in general and specifically in defining the rights, duties, powers, and immunities of the parties. Where an organization contends that a term has an unusual meaning under state law, the organization must substantiate this contention by means of clear legal authority. See Reg. § 1.501(c)(3)-1(b)(5).

.022 Operational test.—The law requires that an organization claiming exemption under Code Sec. 501(c)(3) also be operated exclusively for the prescribed exempt purposes. Under the "operational" test of Reg. § 1.501(c)(3)-1(c), an organization is regarded as operated "exclusively for" only if it engages primarily in activities that accomplish one or more of the exempt purposes. As with the "organizational" test, an organization is not regarded as exempt "if more than an insubstantial part of its activities is not

Religious, Charitable, etc., Institutions and Community Chests

● ● *CCH Explanation*

in furtherance of an exempt purpose." The operational test requires that no private inurement (see .0227, below) results from the net income of the organization.

The operational test also provides that exempt status under Sec. 501(c)(3) will not be granted to "action" organizations that: (1) as a substantial part of their activities, attempt to influence legislation by propaganda or other means, (2) intervene in the campaign of a candidate for public office, or (3) advocate or campaign for the attainment of their primary objectives, which can only be achieved by the passing of or defeat of legislation. Intervention in a campaign is prohibited if it is either direct or indirect and if it is either for or against a candidate. If an organization fails to meet this portion of the operational test, it may qualify for exemption under Code Sec. 501(c)(4) as a social welfare organization (see ¶ 22,611.01).

The Code and the regulations provide some exceptions for organizations that are organized and operated primarily for purposes that would ordinarily not be exempt purposes. For example, some organizations may primarily carry on a trade or business, commercial-type insurance activities, or "scientific" research. Additionally, some special rules have been developed for certain types of organizations such as hospitals and cooperative service organizations of operating educational organizations. See the following discussions (at .0221 through .0225, below) for further details.

A domestic corporation that conducts a part or all of its charitable activities in a foreign country is not precluded from qualifying for tax-exempt status under Code Sec. 501(c)(3) (Rev. Rul. 71-460, .2785, below).

.0221 Organizations carrying on trade or business.—Reg. § 1.501(c)(3)-1(e) provides that a religious, educational, charitable, etc. organization will be accorded exempt status even though it operates a trade or business as a substantial part of its activities, if the operation of such trade or business is in furtherance of the organization's exempt purpose or purposes and if the organization is not organized or operated for the primary purpose of carrying on an unrelated trade or business, as defined in Code Sec. 513. This primary purpose is determined by taking into account all circumstances, including the size and extent of the trade or business and the size and extent of the activities which are in furtherance of one or more exempt purposes. The regulation also provides that "an organization which is *organized and operated for the primary purpose of carrying on an unrelated trade or business is not exempt* under [Code Sec.] 501(c)(3) even though it has certain religious purposes, its property is held in common, and its profits do not inure to the benefit of individual members."

Thus, there are two possible tax consequences that may arise if an organization conducts a trade or business. First, the organization may be subject to the unrelated business income tax. (See Code Secs. 511-514, beginning at ¶ 22,770.) Second, the organization may be denied tax-exempt status altogether if the trade or business is carried on in such a volume that it is the primary purpose of the organization. The case law dealing with this second rule is at ¶ 22,609.12.

.0222 Commercial-type insurance activities.—A charitable organization described in Code Sec. 501(c)(3) or a civic league or other social welfare organization described in Code Sec. 501(c)(4) will be granted tax-exempt status only if no substantial part of its activities consists of providing commercial-type insurance. For organizations exempt from tax after application of this test, the activity of providing commercial-type insurance is treated as an unrelated trade or business (as defined in Code Sec. 513) but, instead of the usual tax on unrelated trade or business taxable income, such

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● ● *CCH Explanation*

organization is treated as an insurance company with respect to such income. See Code Sec. 501(m) and the explanation at ¶ 22,668.01.

.0223 "Scientific" defined.—Reg. § 1.501(c)(3)-1(d)(5) grants exempt status to a scientific organization if it is organized and operated in the public (rather than a private) interest. In other words, it qualifies if it engages in nonpartisan research and makes the results available to the public. An organization would not qualify if it made public only that part of its research results which supported a particular viewpoint or position, or if its principal function were the mere presentation of unsupported opinion.

The terms "scientific" and "research" are not synonymous, according to the definition. For research to be scientific, it has to be carried on for scientific (as opposed to educational, charitable, etc.) purposes. The determination as to whether research is scientific does not depend on whether it is "fundamental" or "basic" as contrasted with "applied" or "practical." (However, organizations primarily operated for purposes of carrying on "fundamental" research are eligible for the unrelated business income exclusion granted by Code Sec. 512(b)(9).)

"Research" is defined as the "endeavor to discover, to develop, and to verify knowledge." The ordinary testing or inspection of materials or products or the designing or construction of equipment and buildings is not included in the meaning of "research."

Research is considered as being directed toward promoting and benefiting the public (rather than toward promoting private gain) if the research results are freely available to the general public. This requirement would be met if the research results—including patents, copyrights, formulas, etc.—are made available to the interested public in a practicable manner and on a nondiscriminatory basis.

A Code Sec. 501(c)(3) organization would not lose its exempt status even though it carries on research which does not further its exempt purpose. However, it does have to meet the "organizational test" (Reg. § 1.501(c)(3)-1(b)) and cannot be operated for the *primary* purpose of carrying on this kind of research ("operational test" of Reg. § 1.501(c)(3)-1(c)).

Contract research expenses are one type of qualified research expenses. Of the amount paid or incurred to any person other than an employee of the taxpayer for qualified research, 65% qualifies for the credit. Included in this 65% are amounts paid by a corporation under a written research agreement to any qualified organization for basic research. The term "qualified organization" includes Code Sec. 501(c)(3) organizations that are organized and operated primarily to conduct scientific research and that are not private foundations.

The above rule also applies to certain post-1981 corporate grants to qualified funds. Such grants must also be made pursuant to a written research agreement between the corporation and the fund, and must be disbursed from the fund to a college or university for purposes of basic research.

A qualified fund is a Code Sec. 501(c)(3) exempt organization operated and organized exclusively for purposes of making grants to colleges or universities for basic research. Additionally, the fund must be established and maintained by a Code Sec. 501(c)(3) organization which is not a private foundation.

.0224 Hospitals.—To be exempt, a hospital must meet a community benefit standard. The following factors are considered: whether the hospital

Religious, Charitable, etc., Institutions and Community Chests

● ● *CCH Explanation*

has a governing board composed of civic leaders rather than hospital administrators or physicians; (2) if the hospital is part of a multi-entity hospital system, whether the minutes reflect corporate separateness; (3) whether admission to the medical staff is open to all qualified physicians in the area; (4) whether the hospital operates a full-time emergency room open to everyone; and (5) whether the hospital provides non-emergency care to everyone in the community who is able to pay (Announcement 92-83, .30, below).

In addition, the IRS will consider private inurement and private benefit in determining if the hospital is exempt. Unreasonable compensation is another area the IRS will focus on in determining the hospital's status. Also, joint ventures between taxable and tax-exempt organizations or individuals are to be examined for possible private inurement and private benefit (GCM 39862, .30, below).

In order for a hospital to establish that it is exempt under Code Sec. 501(c)(3) it need not provide free medical care to indigents or provide care to needy persons at reduced rates (Rev. Rul. 69-545, .30, below).

In a suit brought by a group of health and welfare organizations and by indigent persons to have Rev. Rul. 69-545, noted above, declared invalid, the U.S. Supreme Court ruled that the suit should have been dismissed by the lower court because the organizations showed no injury to themselves and the indigents failed to show that the hospitals had their tax status in mind when they refused to admit the indigents (*Eastern Ky. Welfare Rights Organization,* .30, below).

The U.S. Supreme Court (*HCSC Laundry,* SCt, 81-1 USTC ¶ 9202, 101 SCt 836) resolved the conflict between cooperative hospital laundry service organizations and the IRS over the question of whether such organizations qualify for tax-exempt status. The Court held that such organizations are not exempt and that the application of Code Sec. 501(c)(3) is subordinate to that of Code Sec. 501(e). Therefore, the failure of Code Sec. 501(e) to mention laundry services meant that joint hospital laundry service organizations were not tax exempt. See ¶ 22,662.30, below.

Under Rev. Rul. 83-157, .30, below, failure of a nonprofit hospital to operate an emergency room available to all members of the community regardless of their ability to pay did not disqualify it for tax exemption. A state health planning agency had determined that the community was already well-served by neighboring emergency room facilities. However, IRS guidelines provide that specialized facilities, such as cancer hospitals, do not need to have emergency rooms. See Announcement 92-83, .30, below.

For transactional analysis of tax exemption in the health care industry, see "The Health Care Industry," CCH TAX TRANSACTIONS LIBRARY, Vol. B6, ¶ 201-205.

For tax on unrelated business income, see ¶ 22,796.015. For cooperative hospital service organizations, see ¶ 22,662.01.

.0225 Cooperative service organizations of operating educational organizations.—A cooperative organization that is formed by a group of tax-exempt educational organizations for the collective investment of the latter's funds is treated as a tax-exempt educational organization (Code Sec. 501(f)). This exemption covers only an organization that is formed and controlled by the investing educational institutions themselves and does not apply to any organization formed to promote the furnishing of investment services by private interests even though its services might be made available only to educational organizations. Thus, if the involved educational institu-

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September 22, 1995

Ms. Joyce Leonard
4107 Briarwood Way
Palo Alto, Ca. 94306

Re: Charitable Bequests that Qualify for Deduction from Federal Estate Tax

Dear Joyce:

In order for a charitable bequest to be tax exempt, it must be made to an organization described in Section 2055 of the Internal Revenue Code. A photocopy of relevant portions of Section 2055 are enclosed with this letter. Generally speaking, these are bequests to governments, an organization that is described in Section 501(c)(3) of the Internal Revenue Code, an organization described under 501(c)(8) that will use the contribution for 501(c)(3) purposes, or a veterans' organization.

We are also enclosing with this letter a photocopy of relevant portions of Section 501 of the Internal Revenue Code. It is unlikely that an organization that is exempt from paying taxes because of Section 501(c)(4) is qualified to receive a tax exempt gift. However, that is not impossible. The organization could be in a position to accept the gift if it has a Section 501(c)(3) use.

The foregoing comments are necessarily general. These general comments are not applicable to any specific case. No opinion can be rendered on any specific case without a thorough review of all documents, including but not limited to the will or trust describing the gift, the Internal Revenue Service determination letter describing the status of the donee organization, the corporate or other governing documents of the donee organization, and the activities of the donee organization.

Sincerely yours,

Kathryn S. Wunsch

KSW:jj
Enclosure

admin.ksw\leonard.ltr

In any case where the tax imposed by section 2001 is equitably apportioned among all the transferees of property included in the gross estate, including those described in sections 2055 and 2106(a)(2) (taking into account any exemptions, credits, or deductions allowed by this chapter), in determining such decrease, there shall be disregarded any decrease in the Federal estate tax which any transferees other than those described in sections 2055 and 2106(a)(2) are required to pay.

* * *

(e) Marital rights.—

For provisions treating certain relinquishments of marital rights as consideration in money or money's worth, see section 2043(b)(2).

§ 2054. Losses

For purposes of the tax imposed by section 2001, the value of the taxable estate shall be determined by deducting from the value of the gross estate losses incurred during the settlement of estates arising from fires, storms, shipwrecks, or other casualties, or from theft, when such losses are not compensated for by insurance or otherwise.

§ 2055. Transfers for public, charitable, and religious uses

Deductible Gift or Devise

(a) In general.—For purposes of the tax imposed by section 2001, the value of the taxable estate shall be determined by deducting from the value of the gross estate the amount of all bequests, legacies, devises, or transfers—

(1) to or for the use of the United States, any State, any political subdivision thereof, or the District of Columbia, for exclusively public purposes;

(2) to or for the use of any corporation organized and operated exclusively for religious, charitable, scientific, literary, or educational purposes, including the encouragement of art, or to foster national or international amateur sports competition (but only if no part of its activities involve the provision of athletic facilities or equipment), and the prevention of cruelty to children or animals, no part of the net earnings of which inures to the benefit of any private stockholder or individual, which is not disqualified for tax exemption under section 501(c)(3) by reason of attempting to influence legislation, and which does not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of (or in opposition to) any candidate for public office;

(3) to a trustee or trustees, or a fraternal society, order, or association operating under the lodge system, but only if such contributions or gifts are to be used by such trustee or trustees, or by such fraternal society, order, or association, exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals, such trust, fraternal society, order, or association would not be disqualified for tax exemption under section 501(c)(3) by reason of attempting to influence legislation, and such trustee or trustees, or such fraternal society, order, or association, does not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of (or in opposition to) any candidate for public office; or

(4) to or for the use of any veterans' organization incorporated by Act of Congress, or of its departments or local chapters or posts, no part of the net earnings of which inures to the benefit of any private shareholder or individual.

For purposes of this subsection, the complete termination before the date prescribed for the filing of the estate tax return of a power to consume, invade, or appropriate property for the benefit of an individual before such power has been exercised by reason of the death of such individual or for any other reason shall be considered and

(B) providing for the payment of life, sick, accident, or other benefits to the members of such society, order, or association or their dependents.

(9) Voluntary employees' beneficiary associations providing for the payment of life, sick, accident, or other benefits to the members of such association or their dependents or designated beneficiaries, if no part of the net earnings of such association inures (other than through such payments) to the benefit of any private shareholder or individual.

(10) Domestic fraternal societies, orders, or associations, operating under the lodge system—

(A) the net earnings of which are devoted exclusively to religious, charitable, scientific, literary, educational, and fraternal purposes, and

(B) which do not provide for the payment of life, sick, accident, or other benefits.

* * *

(19) A post or organization of past or present members of the Armed Forces of the United States, or an auxiliary unit or society of, or a trust or foundation for, any such post or organization—

(A) organized in the United States or any of its possessions,

(B) at least 75 percent of the members of which are past or present members of the Armed Forces of the United States and substantially all of the other members of which are individuals who are cadets or are spouses, widows, or widowers of past or present members of the Armed Forces of the United States or of cadets, and

(C) no part of the net earnings of which inures to the benefit of any private shareholder or individual.

* * *

(h) Expenditures by public charities to influence legislation.—

(1) General rule.—In the case of an organization to which this subsection applies, exemption from taxation under subsection (a) shall be denied because a substantial part of the activities of such organization consists of carrying on propaganda, or otherwise attempting, to influence legislation, but only if such organization normally—

(A) makes lobbying expenditures in excess of the lobbying ceiling amount for such organization for each taxable year, or

(B) makes grass roots expenditures in excess of the grass roots ceiling amount for such organization for each taxable year.

(2) Definitions.—For purposes of this subsection—

(A) Lobbying expenditures.—The term "lobbying expenditures" means expenditures for the purpose of influencing legislation (as defined in section 4911(d)).

(B) Lobbying ceiling amount.—The lobbying ceiling amount for any organization for any taxable year is 150 percent of the lobbying nontaxable amount for such organization for such taxable year, determined under section 4911.

(C) Grass roots expenditures.—The term "grass roots expenditures" means expenditures for the purpose of influencing legislation (as defined in section 4911(d) without regard to paragraph (1)(B) thereof).

WOMAN'S CLUB OF PALO ALTO BULLETIN

475 Homer Avenue
Palo Alto, CA 94301
(415) 853-9693

Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | September 1995 | Editor, Jeanne McDonnell

Programs

Wed. Sept. 20, at noon. Opening meeting of the year. Reception for new officers. Please come and get to know the people who will be your representatives in leading the Club this year. **Program courtesy of Diane Claerbout, who, for the Club's Centennial,** studied the minutes of the early Club and wrote a dramatic presentation based on them. She is creating an intriguing program by which we will be entertained and enlightened about how we got to where we are. Lunch will be served, donation of $2 requested.

How to Keep Informed

With this first Bulletin of the Club year, you are receiving your Yearbook. It is your guidebook to activities, directory of members, and source book about the Club. It will facilitate your participation in the Club. Report errors to the Bulletin editor, who will provide corrections and additions.

Bridge groups will start in September, check your Yearbook roster for dates.

Sunshine Chair Trudy Lung extends best wishes for speedy recoveries to Grace Bodley, Violet Henley, Lois Kirk, and Joyce Voorhies, who have been ill or injured.

Club Member News: Gail Stypula is the interim director of the Santa Clara Valley YWCA. Am. Assoc. of Retired Persons awarded its president, **Leni Lane,** a Spceial Citation for Outstanding Service to the Community.

Hit the History Highlights of Homer Avenue

Palo Alto and Stanford Preservationists are providing free public walking tours of our own Avenue, giving us an opportunity to know our neighborhood better. The tours are "Homer Avenue: Yesterday, Today, Tomorrow," a vital subject for our Clubhouse. They are on Sunday, September 24, from 1:00 to 4:00, starting at 351 Homer, between Waverley & Bryant. There will be docents at each site of interest. More information at 299-8878.

Some Events Scheduled at the Clubhouse

Two events that Club members may want to attend are a forum about Measure R, the Palo Alto Growth Management Initiative that will be on the November ballot, and the Albany Consort for Baroque music.

The Club is hosting the forum on Thursday October 5, 7:00 to 9:00 p.m. Proponents and opponents will speak, and there will be a question and answer period. Palo Alto residents will vote on this item on November 7.

On Saturday, October 7, at 8 p.m. the Albany Consort will play an evening of Baroque music. Tickets are $14 at the door, $10 for seniors and students, $10 if purchased in advance. Reserve by calling Jonathan Salzedo at 408 773 0375.



From the President:

We plan to have a good year in 1995-96, and with the help and cooperation of everyone, WE WILL. This is *your* Woman's Club. Ella

Moving Ahead

Board member Joyce Leonard has analyzed the questionnaires we sent to new members, and is chairing several meetings of community leaders to gather ideas for the present and future of the Woman's Club. The wealth of ideas that Joyce is gathering will help us focus on a meaningful direction for the Club and on actions we can take to best serve our members and the community.

Retrofitting the bylaws: Dorothy Arbuckle and Frances Payne invite your suggestion for the by-law revision that they are working on.

Ella Vandervoort wants Club members to notice the good work of Mr. Salabert, our new custodian. Notice when you come to the Club how sparkling the front porch is, and other signs of his diligence.

PALO ALTO WOMAN'S CLUB

Meeting of the Board of Directors, October 2, 1995.

The meeting was called to order by the President, Ella Vandervoort at 10:00. Roll call was taken and all members of the Board of Directors were present except Jeanne McDonnell, Carol Lin, Margaret Feuer and Diane Claerbout.

Margaret Gould read the minutes of September 20th meeting. The minutes were corrected and approved.

Treasurer's report was read by Mildred Arbuckle.

Bldg. Fund	$7,764.01
Scholarship Fund	614.02
WFB Checking	6,848.60
Total Assets	$15,226.63

A motion was made by Dorothy Arbuckle to put $900.00 (which would equal $100.00 a month for the rest of the year) in the Bldg. Fund to be used as a cushion fund for unexpected expenses. Motion was seconded and carried. This would save bookkeeping and we would get the interest.

Finance Officer Dorothy Arbuckle presented the budget. It was suggested we add the word Scholarships to Donations. It was moved by Dorothy the budget be accepted with the amendent. Motion seconded and carried. It was decided to appoint a committee to work on the Scholarship award.

Correspondence Secretary, Joyce Voorhies reported she sent get well cards to Grace Bodley, Lois Kirk, Vi Henley, Irene's sister in Long Beach, Ina Krikava. She also sent in the publicity for the next meeting and sent a letter enclosing a yearbook to each of our advertisers.

The by-laws committee is busy working revising the by-laws. If you have any suggestions be sure you get them to Frances Payne as soon as possible.

A motion was made and seconded to donate $25.00 to the District for the Scool for the Arts.

Doris Salabert is going in for surgery October 19.

The October 18th meeting and the Saturday November 4th meetings were discussed.

There being no further business, the meeting was adjourned 11:45.

Respectfully submitted,

Margaret Gould,
Recording Sectretary

JORGENSON, SIEGEL, McCLURE & FLEGEL
ATTORNEYS AT LAW
1100 ALMA STREET, SUITE 210
MENLO PARK, CALIFORNIA 94025-3392
(415) 324-9300

JOHN D. JORGENSON
MARVIN S. SIEGEL
WILLIAM L. McCLURE
JOHN L. FLEGEL
DAN K. SIEGEL
BARBARA ANNE MURPHY

JOHN R. COSGROVE
(RETIRED)

FACSIMILE
(415) 324-0227

October 12, 1995

Mrs. Ella S. Vanderwoort, President
Women's Club of Palo Alto
475 Homer Avenue
Palo Alto, CA 94301

RE: Estate of Earl Jackson

Dear Mrs. Vanderwoort:

Enclosed for your information is a copy of Mr. Jackson's Will dated August 25, 1987.

Very truly yours,

JORGENSON, SIEGEL, McCLURE & FLEGEL

Joan Spaulding

Joan Spaulding, Legal Assistant

Enclosure

JORGENSON, SIEGEL, McCLURE & FLEGEL
ATTORNEYS AT LAW
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DAN K. SIEGEL
BARBARA ANNE MURPHY

JOHN R. COSGROVE
(RETIRED)

FACSIMILE
(415) 324-0227

October 19, 1995

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Women's Club of Palo Alto
c/o Mrs. Ella A. Vandervoort, President
475 Homer Avenue
Palo Alto, CA 94301

RE: Earl Jackson Trust

Dear Mrs. Vandervoort:

Enclosed please find a check payable to the Women's Club of Palo Alto in the amount of $5,000, representing the cash bequest from the above estate. Also enclosed is a copy of the Trust Agreement. Article IIC(1) sets forth the condition of the bequest.

Very truly yours,

John D. Jorgenson

JDJ:j

Enclosure

cc: Mr. Scott A. Beaumont

11-95

Copy

WOMAN'S CLUB
OF PALO ALTO

475 Homer Avenue
Palo Alto, California 94301

9-22-95

Mr John D. Jorgenson
1100 Alma Street Suite 210
Menlo Park, Calif 94025

Dear Mr Jorgenson

We agree to accept the bequest on the conditions set forth in the trust "Namely for Scholarship".

President
Ella Vanderwood

G.T. KAWAGUCHI
Certified Public Accountant

201 San Antonio Circle, Suite 148
Mountain View, CA 94040
(415) 949-2882

September 12, 1995

Mr. John D. Jorgenson
1100 Alma Street, Suite 210
Menlo Park, CA 94025

RE: Womans Club of Palo Alto

Dear Mr. Jorgenson:

Please be advised that I am the accountant for the above referenced organization and that it is my understanding that this organization qualifies under section 501(c)(3) of the Internal Revenue Code.

Please contact me if you have any questions.

Sincerely,

Glenn T. Kawaguchi

cc: Ella Vandervoort

KATHRYN S. WUNSCH
and Associated Counsel

LAW CHAMBERS
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Palo Alto, California 94304
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FAX (415) 833-1888

November 7, 1995

Woman's Club of Palo Alto
c/o Ella S. Vandervoort
2084 Camino De LosRobles
Menlo Park, CA 94025

Dear Ella:

We enclose our statement for professional services and costs advanced for the month of October, 1995. The statement covers our out-of-pocket costs for obtaining copies of the Club's Articles of Incorporation from the Secretary of State. We will send you the copies later this week with my letter explaining the current status of the Club and the procedure for achieving 501(c)(3) exemptions.

Because we are sending the Club an invoice, it is appropriate to explain this firm's billing arrangement. The arrangement is simple and, we think, in keeping with relevant law and the Rules of Professional Responsibility of the State Bar of California, as well as the custom of the legal profession.

Our usual fee agreement provides for an hourly rate. Hourly rates of attorneys, law clerks and paraprofessionals are established on the basis of experience and the difficulty of the tasks performed. We advance and seek reimbursement for out-of-pocket costs. These generally include telephone calls outside of the 415, 408 and 510 area codes, except telephone calls to our client or another party on the Club's behalf in the area code within the State of California where the Club's business or residence is located. We also seek reimbursement for messenger, courier, federal express or other express carriers; express mail, special delivery mail, certified mail, first class postage in excess of $1.00 per item; parcel delivery; record storage setup, delivery and retrieval; copying; filing fees; travel expenses (personal automobile mileage to and from and parking at locations away from our offices or the offices or residence of a client, airline or other public transportation to and at locations away from the Bay Area, and any necessary overnight accommodations); and other out-of-pocket costs incurred on behalf of a client.

We will send itemized invoices detailing the identity of the attorney or para-professional providing the services, the number of hours (with a minimum of two-tenths of an hour charge), and the total value of services. The invoices will also itemize costs advanced. Generally, invoices will be mailed by the 7th of the month. Unless other arrangements are made in advance, payment in full will be due upon receipt of the invoice. If an invoice is not paid within 30 days of its date, we may at our election add a service charge at the rate of 1% per month on the unpaid balance. If the service charge is not paid within 30 days, it will be added to the unpaid balance and become part of the basis in calculating the next month's service charge.

Paid $41.50 #
Research 1201
11-1295

If you have any questions or need to make special arrangements, please feel free to telephone me.

Sincerely yours,

Kathryn S. Wunsch

KSW:jj
Enclosure

admin.ksw\billing.inf\wmn-club.ltr

KATHRYN S. WUNSCH
and Associated Counsel

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Palo Alto, California 94304
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November 14, 1995

Ms. Ella Vandervoort
2084 Camino de Los Robles
Menlo Park, CA 94025

Re: Women's Club of Palo Alto

Dear Ms. Vandervoort:

Enclosed please find a transcript of the Women's Club Articles of Incorporation, certified by the California Secretary of State. The original Articles were filed in 1904 and amended in 1954. The Articles were amended again in 1957, and the amendment essentially repealed the 1904 and 1954 filings. Therefore, for purposes of operations, the Club should be using the Certificate of Amendment of Articles of Incorporation filed on April 23, 1957. The Club should also be aware that the California Corporations Code was amended in 1980, and under Section 9912 became subject to the new California Nonprofit Law. Therefore, the existing Articles of Incorporation (from 1957) and bylaws may not be an adequate guide to appropriate procedures.

Under the 1980 law, the Women's Club became a mutual benefit corporation. The governing provisions for mutual benefit corporations are set forth in California Corporation Code sections 7110-7913.

As a non-profit mutual benefit association, the Women's Club is exempt from the payment of Federal or State Income Tax. The exemption from Federal Tax is found in section 501(a) of the Internal Revenue Code. There are ten categories of organizations exempt from paying income taxes, which are described in section 501(c). Although the Club's accountant has expressed the opinion that the Club is exempt under 501(c)(4) as a civic league operated exclusively for the promotion of social welfare, it could be argued that the exemption is found under section 501(c)(7) as a club organized for pleasure, recreation, and other not profitable purposes. The difference in the two subsections lies in what the Club is allowed to do with its net earnings. Under 501(a)(4) the net earnings must be devoted exclusively to charitable, educational, or recreational purposes. Under section 501(c)(7) the Club may use its net earnings for other purposes. At the present time, we do not know enough about the Club's earnings and the use of its "net earnings" to reach an opinion as to whether it falls under 501(c)(4) or (7).

Exemption from the payment of income tax under section 501(a) does not allow Club members or other individuals to take deductions against their personal income tax or estate tax for gifts to the Club. Further, the income tax exemption under section 501(a) does not qualify the Club to receive grants from government or non-profit charitable, educational, or research organizations. In order to qualify for such grants or to make gifts tax-deductible, the Club needs to become an organization exempt from taxes under section 501(c)(3) of the Internal Revenue Code. In order to do that, the Club must (1) be organized and operated exclusively for charitable, scientific, literary, or educational purposes, or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals; and (2) agree that upon dissolution it will distribute its assets to one or more other 501(c)(3) organizations. Further, as a 501(c)(3) organization the Club probably would not be able to limit its membership or require a vote of approval for new members.

Procedurally, in order to qualify as a 501(c)(3) organization, the Club must complete a lengthy application with the Internal Revenue Service. If the Service approves the application, another application must be completed and submitted to the Franchise Tax Board. In order to obtain approval from the Service and the Franchise Tax Board, the Club would need to amend both its Articles of Incorporation and its Bylaws to reflect the required operating procedure, as described in the preceding paragraph of this letter.

After approval by the Internal Revenue Service and the Franchise Tax Board, the Club would be transformed into a public benefit corporation under California law, subject to California Corporations Code Sections 6110-6925, and donors could deduct gifts to the Club. The California statute would subject the Club to the requirement of making annual reports to the Attorney General and expanded reports to the Internal Revenue Service. There would be increased record-keeping in order to be able to complete these reports.

The cost of revising the Articles of Incorporation and the Bylaws and preparing the applications would probably run, at most law firms, around $1,500. However, usually there is substantial additional cost in educating the Board and the members as to the changed requirements for operations and procedures. The Board and counsel would need to review every single activity that the Club customarily does to determine whether it is appropriate to a 501(c)(3) organization. They would also have to examine the membership criteria and selection process carefully. This type of activity frequently runs into many billable hours. It is extremely difficult to make any estimate regarding the charges for such activities, because they are very much in control of the Club rather than counsel.

My suggestion is that the Club first determine whether or not it really needs to be a section 501(c)(3) organization or not, and, if so, seek the least expensive way to achieve the goal. If the Club has a need to receive increased donations, and believes that the tax deductibility of gifts will enable it to obtain them, 501(c)(3) status is desirable; but the trade offs of increased reporting requirements each year and limitations on activities might be more than the club is willing to accept. Some organizations choose to maintain their 501(c)(4) or (7)

status, and to achieve the ability to obtain donations by creating a separate 501(c)(3) foundation which is dedicated to charitable and educational purposes. Donors then make gifts to the foundation, and the foundation uses the gifts for the charitable or educational purposes. The "parent" organization can then continue to conduct its own activities in accordance with its traditions and customs. In the Club's case, my opinion is that creating a separate and new foundation could be less expensive than transforming the existing corporation into a public benefit corporation. However, there would be added operating expenses because there would be two organizations.

It may be possible to hold down legal costs by obtaining guidance from other organizations in the Federated Clubs. You might wish to make inquiry among other clubs in California to determine whether or not any of them have become public benefit corporations or have established separate foundations that are public benefit corporations. If so, they may be able to give the Club guidance in the application process. And, of course, it may be possible to find counsel who will do the work on a pro bono basis.

After you have reviewed this letter, if you have any questions or would like me to meet with a group of club members to discuss the matter, I would be happy to do so.

Sincerely yours,

Kathryn S. Wunsch

KSW:sb
Enclosure

wmn-club.pa\vander01.ltr

KATHRYN S. WUNSCH
and Associated Counsel

LAW CHAMBERS
701 Welch Road, Suite 3320
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November 14, 1995

Ms. Ella Vandervoort
2084 Camino de Los Robles
Menlo Park, CA 94025

Re: Women's Club of Palo Alto

Dear Ms. Vandervoort:

Enclosed please find a transcript of the Women's Club Articles of Incorporation, certified by the California Secretary of State. The original Articles were filed in 1904 and amended in 1954. The Articles were amended again in 1957, and the amendment essentially repealed the 1904 and 1954 filings. Therefore, for purposes of operations, the Club should be using the Certificate of Amendment of Articles of Incorporation filed on April 23, 1957. The Club should also be aware that the California Corporations Code was amended in 1980, and under Section 9912 became subject to the new California Nonprofit Law. Therefore, the existing Articles of Incorporation (from 1957) and bylaws may not be an adequate guide to appropriate procedures.

Under the 1980 law, the Women's Club became a mutual benefit corporation. The governing provisions for mutual benefit corporations are set forth in California Corporation Code sections 7110-7913.

As a non-profit mutual benefit association, the Women's Club is exempt from the payment of Federal or State Income Tax. The exemption from Federal Tax is found in section 501(a) of the Internal Revenue Code. There are ten categories of organizations exempt from paying income taxes, which are described in section 501(c). Although the Club's accountant has expressed the opinion that the Club is exempt under 501(c)(4) as a civic league operated exclusively for the promotion of social welfare, it could be argued that the exemption is found under section 501(c)(7) as a club organized for pleasure, recreation, and other not profitable purposes. The difference in the two subsections lies in what the Club is allowed to do with its net earnings. Under 501(a)(4) the net earnings must be devoted exclusively to charitable, educational, or recreational purposes. Under section 501(c)(7) the Club may use its net earnings for other purposes. At the present time, we do not know enough about the Club's earnings and the use of its "net earnings" to reach an opinion as to whether it falls under 501(c)(4) or (7).

Exemption from the payment of income tax under section 501(a) does not allow Club members or other individuals to take deductions against their personal income tax or estate tax for gifts to the Club. Further, the income tax exemption under section 501(a) does not qualify the Club to receive grants from government or non-profit charitable, educational, or research organizations. In order to qualify for such grants or to make gifts tax-deductible, the Club needs to become an organization exempt from taxes under section 501(c)(3) of the Internal Revenue Code. In order to do that, the Club must (1) be organized and operated exclusively for charitable, scientific, literary, or educational purposes, or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals; and (2) agree that upon dissolution it will distribute its assets to one or more other 501(c)(3) organizations. Further, as a 501(c)(3) organization the Club probably would not be able to limit its membership or require a vote of approval for new members.

Procedurally, in order to qualify as a 501(c)(3) organization, the Club must complete a lengthy application with the Internal Revenue Service. If the Service approves the application, another application must be completed and submitted to the Franchise Tax Board. In order to obtain approval from the Service and the Franchise Tax Board, the Club would need to amend both its Articles of Incorporation and its Bylaws to reflect the required operating procedure, as described in the preceding paragraph of this letter.

After approval by the Internal Revenue Service and the Franchise Tax Board, the Club would be transformed into a public benefit corporation under California law, subject to California Corporations Code Sections 6110-6925, and donors could deduct gifts to the Club. The California statute would subject the Club to the requirement of making annual reports to the Attorney General and expanded reports to the Internal Revenue Service. There would be increased record-keeping in order to be able to complete these reports.

The cost of revising the Articles of Incorporation and the Bylaws and preparing the applications would probably run, at most law firms, around $1,500. However, usually there is substantial additional cost in educating the Board and the members as to the changed requirements for operations and procedures. The Board and counsel would need to review every single activity that the Club customarily does to determine whether it is appropriate to a 501(c)(3) organization. They would also have to examine the membership criteria and selection process carefully. This type of activity frequently runs into many billable hours. It is extremely difficult to make any estimate regarding the charges for such activities, because they are very much in control of the Club rather than counsel.

My suggestion is that the Club first determine whether or not it really needs to be a section 501(c)(3) organization or not, and, if so, seek the least expensive way to achieve the goal. If the Club has a need to receive increased donations, and believes that the tax deductibility of gifts will enable it to obtain them, 501(c)(3) status is desirable; but the trade offs of increased reporting requirements each year and limitations on activities might be more than the club is willing to accept. Some organizations choose to maintain their 501(c)(4) or (7)

status, and to achieve the ability to obtain donations by creating a separate 501(c)(3) foundation which is dedicated to charitable and educational purposes. Donors then make gifts to the foundation, and the foundation uses the gifts for the charitable or educational purposes. The "parent" organization can then continue to conduct its own activities in accordance with its traditions and customs. In the Club's case, my opinion is that creating a separate and new foundation could be less expensive than transforming the existing corporation into a public benefit corporation. However, there would be added operating expenses because there would be two organizations.

It may be possible to hold down legal costs by obtaining guidance from other organizations in the Federated Clubs. You might wish to make inquiry among other clubs in California to determine whether or not any of them have become public benefit corporations or have established separate foundations that are public benefit corporations. If so, they may be able to give the Club guidance in the application process. And, of course, it may be possible to find counsel who will do the work on a pro bono basis.

After you have reviewed this letter, if you have any questions or would like me to meet with a group of club members to discuss the matter, I would be happy to do so.

Sincerely yours,

Kathryn S. Wunsch

KSW:sb
Enclosure

wmn-club.pa\vander01.ltr

Future of the Palo Alto Woman's Club Committee

Kimberly Reis Snelgrove - Chairperson	(408) 730-5694
Dorothy Arbuckle	(415) 494-9524
Margaret Feuer	(415) 325-4543
Sarah French	(415) 329-9091
Margaret Gould	(415) 325-4749
Edie Kirkwood	(415) 326-6650
AnnMarie Lamb	(415) 328-1960
Joyce Leonard	(415) 493-0906
Marlene Pendergast	(415) 321-9709

Palo Alto Woman's Club
Exploratory Meeting: "Future of the Club in the Community"
November 4, 1995
(Facilitator: Debbie Mytels, ph: 856-7580)

Goals for the Meeting

1) **Review background information:** Our "common ground" for the future

2) **Identify group values:** Traditions and future hopes

3) **Brainstorm ideas for the future:** Carrying our values forward

4) **Recommendations, not final decisions:** Input to Strategic Plan Committee, Board and other Committees

Background Information

History of the Woman's Club

Margaret Gould told how the Club was established in 1894. Among its early efforts, the Club was responsible for starting the first public library in Palo Alto, planted trees (and watered them !), and built a Clubhouse on the outskirts of town at Cowper and Homer !

Over the years, the Club was in the forefront of work on behalf of child and maternal health, public education, conservation of nature, service to the poor, support for service men, disaster relief, involvement in the arts, scholarships, historic preservation and many other community spirited projects.

National and State Federations of Women's Clubs

Dorothy Arbuckle explained the role of the national and state organization and how they provide support for local clubs. While the other levels provide advice, training, and program suggestions, each local club is free to set its own project and goals.

Review of Other Women's Organizations

Mary Davey presented a list of other women's organizations in the local area. She noted two trends that are having important effects on community organizations:

1) Competition for resources (volunteers, members, funds) leads to a need for collaboration between organizations with similar missions.

2) Because of cut-backs in state and federal funds, communities must become locally self-sufficient in solving problems.

(continued)

Based on these trends and her knowledge of the community, Mary suggested four areas which the Club might explore for possible projects:

- support for international programs, especially those which focus on women's issues (including support for the United Nations)
- involvement with women in the arts
- organizing a clearinghouse for local non-profits, facilitating coordination and networking between them; specifically, holding another Non-Profit Showcase event as was done during the PA Centennial
- support for children and families; for example, working with the new Family Resource Center project

Financial Report

Ella Vandervoort reported on the Club's finances:

Expenses -- Generally about $2,000/month or $24,000/year

Taxes on the building/property
Maintenance of the building
($100/month is put into a maintenance fund)
Insurance

Income -- Generally, about $25,000/year

Membership dues
Facility rental fees
Fashion show
Rummage sale

The balance statement shows cash assets of $15,674.74 on 9/30/95.

- It was suggested that the building and property be listed on the balance sheet as an asset.

Facilities Rental Policies (Margaret Feuer is Rental Chair)

- Deposit required
- Available for rent for any type of private event, or educational program
- We average 1-2 events per month
- Rental cost is $750/event; use of the stage and fireside room are extra
- Rental charges are one-half price for members
- There is not a "non-profit rate"

Club Traditions and Underlying Values

Club Traditions	*Underlying Values*
Pennies for Pines	Conservation
Scholarships (for women & men)	Education
Lectures	Self-improvement
Book review & Literary sections	" "
Rummage sales	Sustaining the group (fund-raising)
Boutique	" " "
Fashion shows	" " "
Charities	Support for others doing community service
Programs for veterans: Supply art materials, cooking supplies, equipment	Support for people who have served the country; Support for the Arts
Celebration/observation of history; cultural traditions	Inspiration; Respect for work of past
Pledge of Allegiance	Citizenship; patriotism
Birthday luncheons	Friendships; social
Sunshine chair	" "
Bridge groups	" " ; self-improvement
Newsletter	Communication; Recognition
Support for homeless people	Community service
Programs for battered women & children	" "
Collect (an inspirational statement)	Inspiration; Self-improvement
Musical programs	Arts
Sing-a-longs	Arts; social
Disaster relief programs	Community service; collaboration
Initiation of legislation	Community action for change & improvement
Use of Clubhouse for voting	Citizenship

Ingredients of a Mission Statement

Whom do we serve ?

- Current members
- Potential members
- Others in the wider community, which contains a more diverse population than our membership

(It was suggested as a goal that we try to increase the diversity of our membership to match the diversity of women in the community.)

Where do we serve ?

- Palo Alto and surrounding communities
- No Palo Alto residency requirement
- We serve in the local area, but through networking, we also can work on issues that range from local to international

What do we do ?

- We focus on issues relevant to women (including families, children, etc.)
- Service activities, such as those listed under "Traditions & Values"
- We need to focus on a couple of activities/projects, add on as we grow
- We see value in working collaboratively with other groups
- We have support from our national organization for ideas, "how-to's"

Who does the work of our organization ?

- Work is done by our members who feel an interest in the projects
- Members need to take responsibility to participate
- Committees are formed to work on projects and do organizational tasks
- There is no staff

Why do we do these activities ?

The current by-laws state the purpose of the Club as follows:

"Self-improvement, Fellowship and Community work."

There was consensus that <u>the order of these items might be changed</u> to reflect the interests of current and prospective members:

"Fellowship, Community work and Self-improvement."

Possible Wording for a Mission Statement

The following ideas grew out of the three elements of the Club purpose:

Fellowship

"a woman's place"
"a place of our own"

Community work

community service
community action for improvement

Self-improvement

empowerment of women
betterment of women
improved status of women
personal growth and education

It was agreed that many of us experience self-improvement and growth in our personal capabilities through being involved in community service work.

It was pointed out that we need to choose the words in the Mission Statement carefully, since they way in which we represent ourselves can have an impact on membership recruitment. We want to use words which will be appealing to prospective members.

One suggestion for a Mission Statement:

The purpose of the Palo Alto Woman's Club is to provide a place where women can come together to work on issues of common concern to benefit the community.

Organizational Structure

There are two types of committees (and officers/chairs):

1) **Administrative/Organizational** -- do work needed to maintain the organization

2) **Program** -- do work to carry out the purposes of the organization

The Woman's Club might consolidate and/or rearrange its committees in the following way to carry out its administrative/organizational tasks:

Administrative Committee Needs

Membership -- includes Sunshine Chair, Guest Book, Year Book, etc.
Fund-Raising (or Finance)
Facility -- includes House & Grounds, Rental
Publicity -- includes Bulletin
Nominating
By-Laws

Program Committees

Programs/Meetings
 Amenities [not sure if this is right place]
 Decorations
 Hospitality
 Musician
 Refreshments
Fashion Show
Bridge Committee
Other Project Committees
 (such as Disaster Relief, other new projects, etc.)

Ideas for Possible Club Projects

Project Ideas

(Results of "brainstorming; need to be evaluated against criteria)

- Work with the local neighborhood group that is exploring possible future uses of the Palo Alto Medical Clinic site. Specifically, let the group hold its meetings in the Clubhouse as a neighborly gesture. Tie this idea in with the Club's upcoming March meeting on the PA Medical Foundation
- Organize another "Non-Profit Showcase" event (a community organization fair) that was put on last year by the Palo Alto Centennial.
- Convene a meeting/forum of all the local women's groups to share information about their work.
- Embellish our gathering place: put in leather chairs and bottles of sherry. Make the Clubhouse a place where members come to relax and socialize informally as well as during meetings and events.
- Examine/study the <u>local</u> manifestations of problems -- gangs, teen pregnancy, drugs, school drop-outs.
- Look into the abuse of women in this community: what can we do ?
- Look into the poverty of women in this community: what can we do ?
- Do a project on Women and Aging and/or Women's Health.
- Convene a dialogue on the issues of race in the Midpeninsula; collaborate with the YWCA, Midpeninsula Citizens for Fair Housing, other groups)
- Address the problems of youth violence: develop and/or publicize & support afterschool activities
- Evaluate the use of this building: what facilitiy needs exist in the community ? What are our revenue needs ? Learn from local churches which have leased parts of their buildings to day care, non-profits, etc. Do a cost-benefit analysis re: building use ideas.
- Educate ourselves about the issues facing women, both locally, in other communities and globally.
- Advocate for more parent education programs: teach people about the importance of caring for their children and how to do it more effectively.

Criteria for Evaluating Projects

- Pays for itself
- Simple -- do-able with current person-power
- Appeals to potential members (review the local demographics: who <u>are</u> potential members ? look at age/family/work status)
- Appeals to the passion of current members (make people want to get involved)
- Meets the time requirements of current and potential members
- Not duplicative of other community efforts; good idea to work in collaboration with others

(continued)

- Fits within the goals/purposes of the organization
- Has a measurable outcome; is of value to others
- Has at least some visibility; gives us ability to attract new members and grow
- Can be controversial, but should not be so divisive that it splits group or discourages prospective members

Next Steps

The ideas generated in this workshop will be turned over to a **Strategic Plan Committee** which was appointed by President Ella Vandervoort:

Sarah French
Kimberly Reis
Edie Kirkwood
Marlene Prendergast
Joyce Leonard
Boots Gould (had already left meeting; needs to be confirmed)
Dorothy Arbuckle
Ann Marie Lamb

Kimberly Reis agreed to chair the committee and will call the members about a meeting during the week of November 27. (Tuesday, Wednesday or Friday were preferred by the committee members present.)

The charge to the committee will be to make recommendations to the Executive Board about the following items:

1) **Mission Statement**

2) **Revised Committee Structure**

3) **Project Ideas that Fit the Criteria**

The committee will be asked to make a preliminary report at the January Board meeting; the committee's final report may take more time.

Possible changes in the by-laws (such as changing the order of items in the Purpose Statement, for example) may also be recommended to the By-Laws committee at a later stage.

Debbie Mytels, who facilitated this workshop, agreed to assist the committee at its first meeting if requested.

-- Meeting notes prepared by Debbie Mytels
(856-7580 or 324-3126)

Begin Bal 7/1/63

WOMANS CLUB OF PALO ALTO
BALANCE SHEET
OCTOBER 31, 1995

ASSETS

CURRENT ASSETS		
BLDG. FUND AC #9586452691	7,839.99	
SCHOLAR FUND AC #307-004-502	1,517.12	
WFB CHKG. A/C #0277-018628	6,074.94	
TOTAL CURRENT ASSETS		15,432.05
TOTAL ASSETS		15,432.05

FUND BALANCE

FUND BALANCE	11,314.84	
CURRENT EXCESS (DEFICIT)	4,117.21	
FUND BALANCE		15,432.05
TOTAL LIABILITIES AND FUND BALANCE		15,432.05

End Balance - 6074.94

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT.

KATHRYN S. WUNSCH
and Associated Counsel

LAW CHAMBERS
701 Welch Road, Suite 3320
Palo Alto, California 94304
TEL (415) 833-1880
FAX (415) 833-1888

November 14, 1995

Ms. Ella Vandervoort
2084 Camino de Los Robles
Menlo Park, CA 94025

Re: Women's Club of Palo Alto

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After you have reviewed this letter, if you have any questions or would like me to meet with a group of club members to discuss the matter, I would be happy to do so.

Sincerely yours,

Kathryn S. Wunsch

KSW:sb
Enclosure

wmn-club.pa\vander01.ltr

Palo Alto Woman 's Club

Meeting of the Board of Directors, January 3, 1996.

The meeting was called to order by the President Ella Vandervoort at 10:30. Roll call was taken and all members were present except Mildred Arbuckle, ex., Beulah Hodges, ex., and Margaret Feuer. Visiting Members present were Marlene Prendergast and Edie Kirkwood.

Since there was no Board Meeting in December, the minutes of the November 1st. 1995 were read and approved.

In the absence of our Treasurer, the report was read by Ella.

Bldg. Fund	$7,764.01
Scholarship Fund	614.02
Wells Fargo checking	3,317.49
Total Assets	$11,695.52

The report was filed for audit.

It was requested our Rental Chairman come to the Board Meeting or Business Meeting and answer questions pertaining to how much it costs to rent the building, who can rent it ect. and give a rental report every month.

Joyce Voorhies has put in the publicity about our January 17th General meeting. Joyce Hanna will be our speaker. Her topic will be "Use It or Lose It: It's Never Too Late to Feel Great".

Diane Clairbout sent a letter of resignation of Director and Historian. A motion was made by Joyce Leonard and seconded to accept with regret. Motion carried.

Dorothy Arbuckle resigned as Co-Parliamentarian because of conflict of interest She offered to be Ways and Means Chairman and Historian - a job she has held for many years. Motion made by Margaret and seconded. Motion carried.

Dorothy made a motion to have our minutes preserved in the University in Santa Cruz. Jeanne McDonnell has contacts there and will look into it.

Notes from a meeting of some of our members on November 28, 1995 were passed ou by Joyce Leonard and Edie Kirkwood. The group met to develope a project and make a list of criteria to draw and keep new members. Jeanne suggested we call this group a Task Force. A motion was made by Joyce Leonard and seconded To form a Task Force to explore ways to attract and keep new members and to repor to the Board each month for approval. Motion carried.

Dorothy was asked to order five subscriptions to the Clubwomen magazine. Hopefully this will help our women to become more informed on the District and to find out what other clubs are doing.

2333

Loma Prieta Distrit meeting is January 8 in Saratoga. Anyone needing a ride see Margaret Gould.

Dorothy made a motion to give our custodian a Christmas bonus of $100.00. Motion 2nd and carried.

Trudy Lung, our Sunshine chairman sent a card to Louise Lawton who was in the hospital. She now lives in Hillhaven in Redwood City,. She also sent cards to Edith Kaiser and Lois Kirk.

Jeanne said she wants to get the bulletin out the last week of the month so make sure you get items you want published to her on time.

There being no further business, the meeting was adjourned 11:30.

Respectfully submitted

Recording Secretary

PALO ALTO WOMAN'S CLUB

Meeting of Board of Directors' February 7, 1996

The meeting was called to order by the President, Ella Vandervoort at 10:00. Roll call was taken and all members were present except Jeanne McDonnell, Beulah Hodges and Joyce Leonard. Visiting member was Ann Marie Lamb.

The minutes of the January 3rd. meeting were read and approved.

Mildred Arbuckle gave the Treasurer's report from December 5, 1995.

Building Fund	$7916.71
Scholarship Fund	1517.12
Wells Fargo Checking	6821.60
San Francisco Federal	5000 00
Total Assets	$21,255.43

Report was filed for audit.

Our corresponding and Publicity Chairman, Joyce Voorhies, reported she has sent out the publicity for our next General Meeting on February 21st. We will have a "Conversation with June Fleming", who has been the Palo Alto City Manager since 1992. Joyce also sent a letter to Diane Clairbout who resigned from the Board, a letter to President Clinton asking him to reinstate the United States Commission on the Status of Women and a letter of condolence to Leni Lan who lost her husband. She also read a thank note from Leni for the contribution to the Scholarship Fund from the club.

Margaret Feuer, Rental Chairman, gave the rental totals from January - $1,965. February - $3,330.00, and March $2,240.00. The Board thanked her for doing suc a good job. As chairman of the House and Grounds Committee, Margaret mentioned some things that need doing in the future. Maybe painting the fireside room in March, landscaping the front of the club, new drapes. The furnace has been fix ed.

Finance Chairman, Dorothy Arbuckle, said with our rentals doing so well, our budget is right on schedule. She has sent for five subscriptions to the Clubwoman. The reports are coming in for the District reporting.

Carol Lin, Membership Chairman, presented the names of three women wanting to join the Woman's Club. Ann Marie Lamb, Emily Renzel and Judith Kalia. A motio was made by Carol and seconded that we accept all three. Motion carried.

Trudy Lung, our Sunshine Chairman, sent out cards to Edith Kaiser, Sadie Higbee Louise Lawson, Lila Wessels, Mary Fran Pollard, Beulah Hodges, Lois Kirk, and Mary McCullough.

$68.00 was sent to Penney Pines to buy a plantation.

There is a new section being formed by the club. It is an evening Social Section that meets twice a month on the 2nd. and 4th. Tuesday evening from 5:30 to 7:30. All members are invited to join. Ann Marie Lamb is chairman.

There being no further business, meeting was adjourned 11:30.

Respectfully submitted - Margaret Gould, Secretary.

2/1996

The Fashion Show Committee Needs your Help!

1. Models - Past experience not necessary!! (We are not looking for Cosmo Cover models either!!)
 Please contact **Kimberly Reis Snelgrove (408) 730 -5694**

2. Donated Items for Door prizes and items to Raffle
 Please contact **Joyce Voorhies (415)949-2223**
 Here are *some* ideas:
 - Certificates from Hair Salon
 - Certificates for a Manicure or Pedicure
 - Certificates for a Massage (wouldn't we all want to win that!)
 - Donate your business services (great advertisement)
 - Donate your spouses services
 - Dinner for Two
 - Weekend stay at a bed and breakfast
 - Maid service for the day (another good one!)
 - Gift basket (food or other items)
 - Flower delivery
 - Oil Change Certificate
 - Lawn Service

3. Ticket Sales (of course)
 - Here are some more ideas:
 - Secretaries Day gift (avoid the rush, why wait, give it a week early!)
 - Friend you haven't seen in a while (get together for a great lunch)
 - Mother/Daughter time (treat each other to a nice lunch and win a prize)
 - Co-worker (introduce her to the Woman's Club)
 - Thank you gift for a special someone

We are awarding a ***PRIZE*** to the persona who sells the most tickets!!

Thank you for your support

Kimberly Reis Snelgrove
Fashion Show Chairperson

PALO ALTO WOMAN'S CLUB

Meeting of the Board of Directors, March 6, 1996.

The meeting was called to order by the President, Ella Vandervoort at 10:00. Roll call was taken with all members present except Jeanne McDonnell, ex., Joyce Leonard, ex. Carol Lin, Margaret Feurer, Ruth Fluegel. Visiting member was Ann Marie Lamb.

The minutes of the February 7th. meeting were read and approved.

Mildred Arbuckle read the Treasurers report from January 31, 1996. Total assets are $20,433.81. Report was filed for audit.

Margaret Gould made a motion to have Sarah French finish out the term of Director for Diane Clarebout. Motion 2nd and passed.

Julie Jerome will be the auditor for this year.

Lois Kirk and Lyndell Godel passed away this month. Also the husband of member Leni Lane. Trudy Lung made a motion we deposit $25.00 in the Scholarship Fund for each one. Motion 2nd and carried.

Sarah French made a motion we combine the Scholarship Fund and the $5,000.00 donated to us and have them in the S. F. Federal Bank, and also move the Building Fund to the S, F. Federal Bank in April where we will get more interest. Motion 2nd and carried.

Joyce Voorhies, Publicity Chairman was commended for her excellent job of getting our publicity out on time and written up so well. She works with Palo Alto Weekly, Country Almanac, San Jose Mercury, and San Francisco Chronicle.

House and Grounds recommends that new or donated furniture not be placed in the Fireside Room as it would hinder rentals. They also suggest that the Tuesday Evening Social Night group consider cleaning up the Board Room instead. Emily Runzel and Margaret Fuerer spent a full morning reorganizing the room.

Trudy Lung made a motion for the evening group to continue and report each month on their progress. Motion 2nd and carried.

Trudy announced Bridge Playoff will be in May. As Sunshine Chairman, she called on Mabel Pollack and Ina Krikava.

All members are asked to bring a good white elephant or gift for the raffle at the Fashion Show. Tickets will be passed out to members who are present at our General Meeting. All others will be mailed out. Dorothy Arbuckle is in charge of a basket to be a silent auction.

Carol Lin was asked to send in the names of members who have passed away this past year to the District. They have a beautiful Memorial Service at the District Convention.

Ann Marie Lamb, chairperson, reported on the progress of the Evening Social Group. The turnout has been sucessful. They are trying to figure out how to fit this new activity into the structure of the Woman's Club.

Our General Meeting will be on March 20th at 12:00. The program is a discussion with Jay Thorwaldson about plans for the P.A. Medical Foundation site when it is vacated, and for the new facility. He is the Clinics Director of Public Affairs.

There being no further business, the meeting was adjourned -11:30.

Respectfully submitted,

Margaret Gould, Secretary

The Woman's Club of Palo Alto Presents a:



Fashion Show Luncheon

Fashions from: M.A.C. Apparel

Catered by: Tea Time

When: Wednesday, April 17th
Noon - 1:00pm

Where: The Woman's Club of Palo Alto
475 Homer Avenue
(corner of Homer and Cowper)
415-853-9693

Donation: $20 (includes lunch)



March 1996 – Margaret Feuer

House & Grounds Report:

Expenditures:

Floors: $1,300.00
Leak: $250.00

To Do:
Piano Tuning
Curtains - Replacement

RENTALS REPORT

JANUARY: $630.00

FEBRUARY: $3,835.00

MARCH: $1,725.00

PALO ALTO WOMAN'S CLUB

Meeting of Board of Directors' - May 1, 1996.

The meeting was called to order by the President, Ella Vandervoort at 10:00. Roll call was taken and all members were present except Carol Lin, Mildred Arbuckle, Ruth Fluegel, Sarah French, and Margaret Feuer.

The minutes of the April 3rd. meeting were read and approved.

In the absence of Mildred Arbuckle, Ella gave the Treasurer's report from March 31st, 1996.

Building Fund	$8,072.41
Scholarship Fund	1,556.52
Wells Fargo Checking	8,722.96
S.F. Federal - Schol. Fund	5,057.76
Total Assets	$23,409.65

Report was filed for audit.

A report was made on the fashion show. Approximately 80 persons attended and our net profit was more than $850.00. A special "thank you" was given to Kimberly Reis, Chairwoman , and her committee for their hard work.

Joyce Voorhies, Publicity Chairman, said she sent out thank you notes to all the Commercial donors for the Fashion Show. She read the publicity she sent out to all the newspapers for our next General Meeting. Vera Wheaton will install the new officers. The new officers were listed. President; Ella Vandervoort, 1st V-P, Margaret Feuer; 2nd V-P, Jeanne McDonnell; Treasurer, Mildred Arbuckle; Recording Secretary, Margaret Gould; Corresponding Secretary, Trudy Lung; Finance, Dorothy Arbuckle; Directors, Marlene Prendergast, Doris Salabert, Joyce Voorhies, Carol Lin, Joyce Leonard, Ruth Fluegel, and Sarah French.

As Rental Chairman, Margaret Feuer reported rentals $2,000.00 in April and in May $2,600.00. As Chairman of the House & Grounds Committee, she made a request that $2,600.00 be allocated to tune two pianos, clean two chimneys, and refurbish the landscaping in front of the Club with sprinklers, sod, et Motions were made by Dorothy for the pianos, Joyce for the chimneys, and Jeanne for the landscaping. Motions seconded and passed. The committee is also collecting bids for interior painting and new drapes in ballroom.

There was a discussion on where we should give our scholarship this year. Several places were mentioned - Bobby Sox, Little League, Y Ball. and Palo Alto Education Foundation. Joyce Leonard is going to look into the Palo Education Foundation and tell us what it is the next board meeting in June.

Ella thanked the Board for all their hard work to make a successful past year.

There being no further business, meeting was adjourned 11:30.

Respectfully submitted - Margaret Gould, Secretary.

Julie Jerome
726 Greer Road
Palo Alto CA 94303

Woman's Club • Financial Audit • January 1996 - May 1996

I have reviewed the financial records of the Woman's Club and make the following findings and suggestions:

1. The Women's Club has consolidated its bank accounts. After moving its account with San Francisco Federal to 1st Nationwide, the two Great Western accounts were closed and distributed into one existing and one new account at 1st Nationwide. The Building Fund is deposited in a 13 month CD and had a May 31st balance of $8980 and earns in excess of 5% interest. The Scholarship Fund is deposited in a savings account and had a May 31st balance of $5805.49. It also earns interest.

The statements for these two accounts were absent from the material I received. April interest had been posted; interest had not been posted for May. I expect that the combined annual interest on these two accounts is over $1000, and should be included in monthly reports and acknowledged in the budgeting process.

2. Two recommendations made in my previous audit have not been implemented. Specifically, I found no receipt for check #1294 issued for $24.00, and no check record or receipt for check #1299 issued for $38.97. For the protection of both the Club and the treasurer it is important that the receipts and records be provided.
Additionally, the accountant continues to use the term "interest" to refer to rental income, and does not list actual interest earned on the Club's savings accounts. This is, at best, misleading. I suggest again that the treasurer speak with the accountant so that the records can be made clear.

3. I found an income and expense figuring for the Fashion Show. This is valuable information for the Club, and most worthwhile. A similar figuring, which should be easy under the current system, for expenses related to Club rentals would also provide useful information. If taxes, custodial, janitorial and other services were pro-rated, club members could see the value of the rental operation clearly.

Womans' Club of Palo Alto Attendance Sheet 1985-96

	June	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Ella Vandervoort		✓	✓	✓		✓	✓	✓		✓	
Jean McDonnell		✓	ex	ex		✓				✓	
Carol Lin		✓				✓	✓				
Mildred Arbuckle		exc ab.	✓	✓		ex	✓	✓		ex	
Margaret Gould		✓	✓	✓		✓	✓	✓		✓	
Joyce Voorhies		✓	✓	ex		✓	✓	✓		✓	
Dorothy Arbuckle		✓	✓	✓		✓	✓	✓		✓	
Doris Salabert		✓	✓			✓	✓	✓		✓	
Trudy Seng		✓	✓	✓		✓	✓	✓		✓	
Margaret Feuer		✓					✓			✓	
Beulah Hodges		✓	✓			ex		—		✓	
Ruth Fluegel		✓	✓	ex		✓	✓				
Joyce Leonard		✓	✓	✓		✓		ex.		✓	
Diane Claesbout							—	—			
Frances Layne		✓				✓	✓	✓		ex	
Sarah French								✓		✓	
Marlene Prendergast								✓		✓	
Emily Renzel						✓	✓	✓	✓	✓	
Edie Kirkwood											
Susie Richardson			✓							✓	

WOMAN'S CLUB OF PALO ALTO'S JUNE 1995 BULLETIN

475 Homer Avenue Palo Alto, California 94301 (415) 853-9693
Member, General Federation of Women's Clubs and California Federation of Women's Clubs
President, Ella Vandervoort Editor, Jeanne McDonnell

Programs

Wed. June 7, board meeting at 10:30, general business meeting at noon. Bring your own lunch. Crucial meeting before summer hiatus.

Those who have not paid or not received their T-shirts, please conclude this at the June meeting, or contact Dorothy Arbuckle.

Come & Get Educated

July 10, 9:30 a.m. to 10:00 registation, coffee etc., to 3 p.m., we will host district training workshops for officers and board, which lightens your burden and improves club management. Lunch by Past Presidents, workers needed, members welcome. Reservations by July 7 to D. Arbuckle or M. Gould.

The April rummage sale earned more than $800 for the Club, not less, as reported in last month's bulletin.

Condolences from all of us to Nancy Mott at the decease of her mother.

All members of the Club thank you, Georgia Spears, for your year as President. We are grateful for your hard work, beloved geniality, and your inspiring leadership in our year of increase and prosperity.

From the President:

Thanks to all who made the installation a fine event: Phoebe for enlisting Lynn Comeskey to sing, previous board members who gave me the beautiful pen, Club members for the beautiful gavel that I just love. Have a wonderful summer, see you in September. Ella

The ERA Lives

On March 22 at the U.S. Capitol, Judy Maggrett, Executive Director of the General Federation of Women's Clubs, stated [abridged here] at a press conference commemorating congressional passage of the Equal Rights Amendment 3/22/1972:

"...In 1944, the delegates to the Federation's national convention passed a resolution [of] support of Equal Rights and Responsibilities for Women.

"Now, 105 years after the founding of the ...Federation... the ERA has not been passed. Our members are the backbone of communities across this country... the General Federation of Women's Clubs is 300,000 strong... our clubwomen have been a dynamic volunteer service corps, working to solve the most pressing problems of our times.

"...we continue to work for ratification of this...amendment."

Moving Ahead

The questionnaire is still in process for the purpose of determining how the membership can best be served, and to invite new members to share their vision of what the Club can be.

Board member Joyce Leonard is the person to speak to if you have some ideas or preferences on this. Which gives us an opening to mention Joyce's impressive background in community work. She chaired the Palo Alto Centennial 1994 Environmental Focus committee, and her other achievements in environmentalism are more than we can list here. As an example, she worked with the Sempervirens Fund for 14 years and was for three years their Director of Development. Joyce is now a member of the Midpeninsula UNAssociation board. We are grateful to their newsletter for the above information about her.

The Club is greatly indebted to Irene Lawrence for the beautiful flowers and music that so often fill the club thanks to her, and now, apropos of "Moving Ahead" (see above), we are equally indebted to her for the following ditty, which she purloined from her church newsletter to motivate everyone to pitch in.



We'd like some suggestions, you can help us a lot
As we dream up ideas and shape up a plot
With a few clues to guide us, the scene will be set,
To create a year's program with your wishes met.
So please don't be bashful, tell us themes that appeal,
And we'll get at our task with the greatest of zeal.

WOMAN'S CLUB OF PALO ALTO BULLETIN

475 Homer Avenue
Palo Alto, CA 94301
(415) 853-9693

Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | October 1995 | Editor, Jeanne McDonnell

Programs

Wed. Oct. 4, Board meeting at 10:00 a.m., general business meeting at noon. Budget approval. Bring sandwich (optional)

Wed. Oct. 18, at noon. Judy Kramer will present slides of her trip to Huairou and Beijing, China to attend the Fourth UN. World Conference on Women from Aug. 30 to Sept. 9, where she stayed at the NGO Forum site in Huairou, and was an observer for one day at the UN sessions in Beijing. Her subject will be, "What Activist Women Worldwide are Thinking and Doing." She will also talk about some of the difficulties, such as communications and meeting places that were too small. Lunch will be served, donation of $2 requested, please reserve at 493-0906. .

Our Sunshine Chair, Trudy Lung, has sent get-well cards to Mildred Arbuckle, Grace Bodley, Sadie Higbee, Nance Johnson, and Lois Kirk. Lois would welcome visitors at the Palo Alto Convalescent Hospital on Bryant near the Palo Alto Medical Clinic.

A Smidgen of History from the minutes of 10/2/1895. *A delightful picnic was held at Mrs. Brown's home beyond Mayfield. Thirty-seven were present, all in summer array and brightest of spirits. Two...that arrived on bicycles were heartily cheered as "The new woman" as they sped along the shaded avenue. After... the business was attended to, our hostess [called our attention] to the vineyard, where we wandered laughing and sampling the grapes*

Our Speaker, Judy Kramer

is a Board member of the Spring Foundation, a small nonprofit based in Palo Alto which promotes resilience in women through doctoral research grants, public education, and a mother-daughter program.

This fall, she also volunteers with Target Success parent involvement program of Sequoia High School District, is the campaign coordinator for the City Council re-election campaign of Mayor Joe Simitian, and participates in Leadership Midpeninsula.

Judy was active in Beyond War (now called Foundation for Global Community) from 1983 through 1995 and was director of its Middle East Task Force. In that capacity, she traveled three times to the Middle East, assisted in the making of a public television documentary called "Jerusalem: The Bridge to Peace," and coordinated a California conference that brought Israelis and Palestinians together for dialogue in July 1991.

Judy holds a B.A. in Mathematics and an M.S. in education from Stanford University and an M.S. in mathematics from San Jose State. She taught high school math for five years. She lives in Palo Alto with her husband, Tony, a retired electrical engineer. Their daughter, Theresa, is a graduate student in applied physics, and their son, David, is a senior at Gunn High School.

From the President:

In September, at the Santa Clara Club, Dorothy Arbuckle and I attended themeeting of the Loma Prieta District comprising 21 Clubs from Hollister to Redwood City. Emma Vargo inspired me with her description of a program to enhance music education in the schools. And among the valuable lessons I learned was this: Membership begins with Me. Ella

Errata

Please make the following corrections in your yearbooks:

Directory of Members
June Fleming, 321-6288
Camille Ball, 325-5275

Page 14, Thelma Howard, 948-1722. and p. 21, joined Club in 1963.

Page 13, Mary Fran Pollard is Chair of Telephone Committee

Other News

Dorothy Arbuckle and Frances Payne report no proposed by-law changes. Send them your ideas.

Joyce Leonard is participating in the run for the Heart Association.

Liz Kniss is one of the community-leader-readers of children's books from local libraries for a television program.

Jeanne McDonnell, Executive Director of the Women's Heritage Museum, reports that the Museum is one of twenty organizations that were selected by the National Park Service for a place at the Presidio of San Francisco.

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Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | November 1995 | Editor, Jeanne McDonnell

Programs

Wed. Nov. 1., Board meeting, 10:00 a.m; general membership business meeting, 12 to 1:00. Catered light lunch, $2.50.

Sat. Nov. 4, Exploring Future Club Goals, Members' Planning meeting, 10:00 to noon, coffee at 9:30. Our facilitator is Debbie Mytels (see center column). Joyce Leonard has been working hard to help revitalize the Club. She spearheaded this process of assessment and planning that is crucial to our future.

Wed. Nov. 15, 12:00 to 1:00, Liz Kniss will be our featured speaker for a program about the proposed Famiy Resource Center. Lunch, $2.50.

Club member Liz Kniss is a former Mayor of Palo Alto, current City Councilwoman. She is employed by Sun Microsystems, Inc., is a former trustee of the Palo Alto Unified School District. She is a notable community volunteer, member AAUW, LWV, Senior Day Health Council, and other local organizations. Her educational credentials are B.S., R.N., P.H.N., Simmons College, Boston.

The Family Resource Center will coordinate human service providers and increase public access to and knowledge of them. It will serve to assess needs and channel users and supporters to organizations that are there to help when help is needed by families and individuals.

Our Planning Facilitator on 11/4 is Debbie Mytels

She is the former Executive Director of the Peninsula Conservation Center and the present Executive Director of Leadership Palo Alto. She has long been active in school matters and in the PTA.

This moment in the history of the Woman's Club is especially propitious as we pause to consider the values and achievements of our first century and how they can be successfully carried forward under the changed conditions of the Club's second century. Brainstorming is a process that lets ideas flow, helps the group articulate its fundamental purposes, and provides a basis for implementing the members' shared goals.

A Smidgen of History from the minutes of 11/20/1895. *Mrs. Campbell read extracts on the "woman question." She suggested that Club members be equal to the emergency of the non-arrival of speakers by telling about the best woman they ever knew, not necessarily mentioning names. It was suggested that the first 15 minutes of each meeting be devoted to parliamentary drill. Mrs. Harlan, the speaker, arrived late, and gave facts and figures pertaining to the coming election where the state Constitutional Amendment granting equal voting rights to women will be voted on. She invited all interested to form a Political Equality Club.*

From the President:

This is another reminder that Membership begins with Me, both in adding to the Club membership and in being an active and contributing Club member yourself. Ella

Membership Chair:

Our next step in retaining and adding to our membership will be revising and updating the material we give to prospective members. Carol Lin

Errata

Please make the following corrections in your yearbooks:

Directory of Members

Ella Vandervoort, 233-9638, 2084 Camino De Los Robles, Menlo Park 94025.

The 11/4 planning will commence at 9:30, not 9:00.

Other News

Trudy Lung has an eye for the monetary value of the previously-owned, and she customarily adds to the Club coffers by managing the Boutique at the annual Rummage Sale. Her supply after the last sale is depleted, and she requests that you bring to meetings any items (other than clothing) such as jewelry, cards, collectibles, antiques. She will display and sell items as a Club fund-raiser and fun-raiser at the January Birthday Lunch.

Trudy is also our Sunshine Chair. She has sent get-well cards to Doris Salabert and JoAnn Fonda.

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Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | December 1995 | Editor, Jeanne McDonnell

Programs

Wed. Dec. 6., at noon, will be the annual holiday party, a potluck lunch and gift exchange. Bring your choice of food and a gift not to exceed $5.00 in value. (And see the note from the President.)

We have sent a wire to the North Pole, and have a commitment, weather permitting, for old red-suit to put in an appearance.

Irene Lawrence, surely one of our most precious resources, will provide piano accompaniment to some holiday singing by all of us. The group will cover for any individual lapses in carrying a tune or remembering the precise wording. This is your opportunity to hold forth regardless of your potential as a soloist.

Diane Claerbout, who has done a spectacular job in mining the rich historical treasure in the minutes of our early Club life, will supply some gems from previous holiday celebrations.

There will be no board meeting in December.

Jan. 3, Wed., 10 a.m., Board, 12:00 General meeting, election of nominating committee

Jan. 17, Wed. 12:00, Birthday lunch, program on older women's health issues, Sarah French is our expert who will provide the program. Look for more information in the next issue of the Bulletin.

Our Strategic Planning Committee Met

The November 4 planning meeting facilitated by Debbie Mytels helped the many members who attended to articulate and share their visions for the Club's future, in building on its solid and distinguished past.

Kimberly Reis, a new member, is chair of the committee that formed to build a plan of action based on the ideas of that first meeting. The committee met on November 28. Its members are Dorothy Arbuckle, Margaret Feuer, Sarah French, Anne Marie Lamb, Joyce Leonard, Margaret Gould, Edith Kirkwood, Marlene Prendergast. Debbie Mytels agreed to continue as consultant.

A Smidgen of History from the minutes of 9/17/1897. *On entering its fourth year, the President, Mrs. Campbell, summarized the Club's activities, one of which was founding what became our Palo Alto library system. The minutes read:" The thought of providing the nucleus of a free public library next engaged the civic impulses of our women, and by means of an evening social, the admission to which was one book, some two hundred volumes, the main of real literary or scientific value, were collected....The free reading room was the next community work undertaken. It is today frequented by a large public and is taxing the citizens very little, costing a few women considerable care and exertion...."*

From the President:

Best wishes for a happy holiday season with family and friends.

To contribute to a happy holiday for others, please bring to the December 6 meeting:

- Canned goods that the Urban Ministry will distribute to the homeless, and
- Used cooking utensils for the veterans' cooking class.

ELLA VANDERVOORT

Past Presidents:

Please put December 15 at noon on your calendars for the annual Past Presidents' Lunch at the home of Margaret Gould, and bring a gift to exchange.

EDITH KAISER

Other News

Yuletide Fantasies has rented the Clubhouse for a three-day art, craft, and gift show Dec. 1-3. The Fair opens at 10:00 a.m. each day, and closes at 9 p.m. on Friday, 7 p.m. on Saturday, and 5:30 p.m. on Sunday. Among the items on sale will be handcrafted Victorian-styled collectibles, gourmet foods, candy, toys, ornaments, soaps, dolls, children's furniture, and quilted wall-hanging. For more information call 510 317 9582.

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Programs

Wed. Jan. 3, 10 a.m., Board meeting. 12:00, General meeting, election of nominating committee. Bring a sandwich, beverages and dessert will be served.

Jan. 17, Wed. 12:00, "Use It or Lose It: It's Never too Late to Feel Great!"

Our speaker, Joyce Hanna, M.A., M.S., is the Assistant Director of the Health Improvement Program of the Stanford Center for Research in Disease Prevention. She is a consultant to the Governor's Council on Physical Fitness and Sports, an exercise physiologist, nutritionist, and health educator. She has worked extensively as a behavioral health consultant, helping hundreds of people make positive lifestyle changes. Joyce's topic, "Use It or Lose It; It's Never Too Late to Feel Great!" is about the importance and kinds of exercies after age fifty.

Lunch will be served at noon. The talk will be at 12:30. Guests are welcome. Please call Joyce Leonard at 493-0906 to confirm or for further information about the Women's Club of Palo Alto.

Thanks to our member, Sarah French, who arranged for this excellent program.

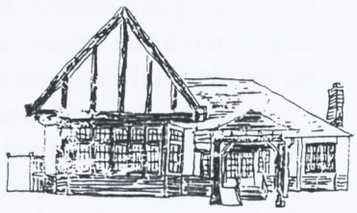
Happy New Year

There Were No Bah Humbugs To Be Heard

The Christmas Party was especially pleasing largely due to Irene Lawrence's excellent program of piano music and the encouragement (and words) she provided that got everyone singing in full voice.

Thanks also to Betty Bond's nephew, whose Santa Claus impersonation made every gift seem a little shinier, a little more useful.

A Smidgen of History from the minutes of 4/11/1900. *"The program for the day was in charge of the Village Improvement Committee, who had secured Mr. Geo. E. Hansen, a landscape architect from Berkeley to address the club on parks and street improvements...He drew attention to the fact that nature had already given us a grand landscape in our oaks and urged that they be preserved at any cost. He went on to say that every effort should be made now, before it is too late to acquire a piece of ground for a public square. It should be in the heart of town where it is most needed...The San Francisquito Creek...has possibilities. The speaker believed that Palo Alto is much favored, as it is young... and has a chance to start right...it is the hope of the committee to take steps toward securing a town park. "*



From the President:

I hope all members had a Merry Christmas and I wish for a successful New Year for each and every one of us and for the Club.

ELLA VANDERVOORT

Notes from Trudy Lung, Our Sunshine Chair

Edith Kaiser's illness has required her to drop out of the bridge section.

Irene Lawrence is very pleased that her sister, Kay, has moved into Lytton Gardens from Long Beach,

Trudy also reports that the boutique proposed for the Birthday Party has been cancelled because too few items have been donated to hold a sale now.

Please Make the Following Corrections in your Yearbook:

Lila Wessels' new address is 24930 Moulton Park Way # 506
Laguna Hills, CA 92653

Dolly Paguirigan's phone number is incorrect in the yearbook. It should be 324-3538.

77 members

WOMAN'S CLUB OF PALO ALTO BULLETIN

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Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | February 1996 | Editor, Jeanne McDonnell

Programs

• **Wed. Feb. 7, 10 a.m., Board meeting. 12:00, General meeting.** Chairs of committees should report at this meeting, and deliver a written report for submission to the Federation.

Bring a sandwich, beverages and dessert will be served.

• **Wed., Feb.. 21, 12:00, Program is a conversation with June Fleming, who has been the Palo Alto City Manager since 1992.**

She was Assistant City Manager for twelve years, and Director of Libraries from 1968 to 1980. She was Chief Librarian and Associate Professor in Little Rock, Arkansas from 1960 to 1967. She is extensively involved in community organizations, including the California Foundation for the Retarded, Castilleja School, Delta Sigma Theta Sorority, YWCA, Palo Alto Rotary, United Way, and more. She has a B.A. in Psychology, An M.S. in Library Science, and has a graduate certificate from Stanford Business Administration.

Lunch will be served at noon; please bring fruit or a salad for six. Soup and beverages supplied. The conversation will be at 12:30. Guests are welcome. Please call Joyce Leonard at 493-0906 for further information.

The Federation recommends that you write a letter to President Clinton encouraging him to reinstate the U.S. Commission on the Status of Women.

The Task Force

Some members are exploring ways to attract and retain members. At a task force meeting on January 29, they reviewed ideas from the November 4 brainstorming workshop. They will take to the board suggestions for projects and programs in the coming year. The discussion included a proposal that the Club should convene local women's organizations to share information about what groups are doing in order to avoid duplication, encourage cooperation, and identify areas of mutual interest that are not being addressed by any local groups.

The task force also discussed fund raising events such as the fashion show that Kimberly Reis is coordinating and the rummage sale that the Club has held annually for many years.

Possible interest groups that could be formed were mentioned: Books, Exercise, Bowling, Bridge (currently active), Parliamentary Law, Veterans Needs, Legislation and Citizenship, Scholarships, Transportation, Writing. If these sections appeal to you, or you would like to recommend others, call Dorothy Arbuckle.

From the minutes of 9/17/1897-- Club President, Mary G. Campbell: *"We wish to foster the idea of the rapid planting of trees on all the streets...Also we mean to exercise due vigilance over the sanitary conditions of our infant city."*

From the President:

If you have not yet complimented Margaret Feuer on the beauty and even elegance of our entrance hall, please do. The new rug and upholstery, table lamp, paintings, artificial bouquet, chandelier--well, the room is inviting as never before.

Another person you might thank for her good work and good results is Carol Lin, our Membership Chair, whose listings are in the bulletin every month. No one person can possibly, or should, be the only one attracting new members, so all of you, get to work.

ELLA VANDERVOORT

Our Sunshine Chair

Trudy has sent a get well card from the Club to Edith Kaiser.

A Hearty Welcome to Our New Members:

Ann Marie Lamb
170 Tasso St.
Palo Alto 94301
328 1960

Emily Renzel
1056 Forest Ave.
Palo Alto 94301
321 4165

Judith H. Kalia
250 Lincoln Ave. Apt. C
Redwood City 94061
365 8171

Member News

Have we all noticed that one of our members, Lanie Wheeler, is the new Mayor of Palo Alto?

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Programs

• **Wed. Mar. 6, 10 a.m., Board meeting. 12:00, General meeting.** The nominating committee will present its slate of officers and directors who will take office in June. Additional nominations may be made from the floor with the requirement that the nominee must be present to accept.

Bring a sandwich, beverages and dessert will be served.

• **Wed., Mar. 20, 12:00. The program is a discussion with Jay Thorwaldson, about plans for the Palo Alto Medical Foundation site when it is vacated, and for the new facility. He is the Clinic's Director of Public Affairs.**

Lunch will be served at noon. The program begins at 12:30. Guests are welcome. Please bring an extra sandwich sliced in four or a salad for six. The Club refreshment committee will supply beverages and dessert. Please call Joyce Leonard at 493-0906 for further information.

April 17 will be the Fashion Show and Fund Raiser, chaired by Kimberly Reis. Call her at 1-408-730-5693 to assist or suggest a theme. You will be receiving tickets to sell in the mail soon, and may want to think about items you can donate for a raffle.

After Work Social

(all members are encouraged to come)

Things are happening at the Woman's Club

In order to better meet the needs of our members, the After Work Social Function is in the making. Most attendees at our first gathering, held February 13, were encouraged by the turnout and the comfortable atmosphere which in turn fostered the flow of some innovative ideas on how to make this project a success.

A general agreement was reached on the need for an environment in which our members can coalesce and discuss, well... anything. In addition, members are welcome to bring any interested friends--with the hope that they may be so impressed by the comaraderie among us that they too will become members.

These functions are to be held every second and fourth Tuesday of the month (2/27, 3/12, 3/26, 4/9, 4/23,,,), starting at 5:30 p.m. at the Clubhouse.

If you would like to share a favorite dish or drink, please bring it to the Clubhouse kitchen upon arrival.

My name is Ann-Marie Lamb, Chairwoman, and my personal vision is for a supportive atmosphere and for everyone to have a bit of fun. Please telephone me at 415-328-1960 with any questions, or even better, seek me out at the function.

From the President:

Keep on coming to our meetings and keeping your friendships alive. We had thirty-seven people at our February 21 meeting, and a wonderful conversation with Palo Alto City Manager and Woman's Club member June Fleming.

Also. thanks to Jeanne McDonnell for putting out a newsy bulletin in a timely manner.

ELLA VANDERVOORT

The Task Force

will meet March 19, noon to 1:00 at the Club. Marlene Prendergast is drawing up questions for a survey of local non-profit organizations as a preliminary step in the project to convene groups. The purpose is to know what groups are doing in order to avoid duplication and promote collaboration.

Our Sunshine Chair

Trudy sent get-well cards from the Club to Mary McCullogh and Julie Jerome.

In memoriam:

Lynn Shera Godel joined the Club in 1965. Dorothy Arbuckle remembers attending many Federation meetings with Lynn, who contributed substantially to the development of the Palo Alto Club over the years.

Lois Kirk joined the Club in 1988. Trudy Lung valued her participation as a loyal and active member of the bridge group.

WOMAN'S CLUB OF PALO ALTO BULLETIN

475 Homer Avenue
Palo Alto, CA 94301
(415) 853-9693

Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | April 1996 | Editor, Jeanne McDonnell

Programs

• **Wed. Apr. 3, 10 a.m., Board meeting. 12:00, General Business meeting.** The slate of officers and directors that was presented at the March meeting will be voted on by the membership. Bring lunch. Beverages and dessert will be served.

The nominations are: President: Ella Vandervoort; 1st V-P, Margaret Feuer; 2nd V-P, Jeanne McDonnell; Recording Secretary, Margaret Gould; Corresponding Secretary, Trudy Lung; Finance Officer, Dorothy Arbuckle; Directors, Marlene Prendergast, Doris Salabert, Joyce Voorhies, Carol Lin. Treasurer, pending.

Please bring prizes for the Fashion Show. We need one door prize per table, with 8 or 10 tables expected, and prizes to raffle off. Give prizes to Joyce Voorhies or put on top shelves in kitchen. Gift certificates for hair cuts, manicures, dessert at a restaurant, discount for a bed & breakfast--all these would be fine to raffle off, but you, members, must acquire them.

• **Wed., Apr. 17, 12:00. This will be our annual Fashion Show Fundraiser.**

Lunch will be served at noon. The program begins at 12:30. Guests are welcome. You should have received tickets in the mail, for more tickets, call Dorothy Arbuckle.

• **Chair Edith Kaiser reminds Past Presidents to meet at the Club on April 19 at noon.**

Show Us the Fashions Please

MACs at 374 University

Avenue is our local business that is giving us a preview on April 17 of clothing that will join with the flowers and the beautiful weather to make spring 1996 as sprightly and winsome as spring should be. MAC stands for Marin Apparel Company.

Having a good lunch prepared by Teatime, on Ramona St., the possibility of winning a prize, the certainty of conviviality, and the benefit of assisting the Club financially while you enjoy yourself--it doesn't get much better than that.

Come, bring friends, but be sure to send your check(s) to the Club by April 12. Contact Kimberly Reis 1-408-730-5693 to help decorate on the16th, volunteer to act as hostess at a table.

After-Work Social

(all members are encouraged to come)

The After-Work Socials are on the second and fourth Tuesdays (4/9, 4/23) at 5:30 p.m. at the Clubhouse. Wine has become the beverage of choice at these gatherings.

Ann-Marie Lamb chairs this section. You can call her for information at 415-328-1960. A quick Show and Tell scheduled in advance each time leads to some delightful moments of enjoyment and enlightenment.

From the President:

I am looking forward to welcoming virtually every menber at our grand event on April 17. The Fashion Show is very prominent on my calendar, and I hope it is on yours. This is a lovely occasion to bring a friend to learn more about us.

ELLA VANDERVOORT

Our Sunshine Chair

Betty Brichta is out of the hospital and glad to receive phone calls and visits as she recuperates at Lytton Gardens.

Interest Groups/Projects:

Call Dorothy Arbuckle, 494 3524 to recommend sections for the Club for next year. If you have a special interest, very likely there are others in the Club who have similar inclinations--Exercise, reading, noon walks, art, quilting, bridge, etc.

A Federation project is contributing one dollar per member to CARE--if you haven't given D. Arbuckle your $, please do.

In August, Veteran Assistance is a special District Art Project.

The Task Force

will meet Tuesday April 9 at noon at the Club. To further the plan of convening community organizations related to women's issues, they are contacting the list to confirm mission statement, phone number, contact person, and to decide which groups should be invited.

WOMAN'S CLUB OF PALO ALTO BULLETIN

475 Homer Avenue
Palo Alto, CA 94301
(415) 853-9693

Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | May 1996 | Editor, Jeanne McDonnell

Programs

• **Wed. May 1, 10 a.m., Board meeting. combined out-going and new boards. 12:00, General Business meeting.** Bring lunch. Beverages and dessert will be served.

• **Wed., May 15, lunch at 12:00, ($2.00); 12:30, District vice-president Veva Wheaton will install officers**: Pres., Ella Vandervoort; 1st V-P, Margaret Feuer; 2nd V-P, Jeanne McDonnell; Treas., Mildred Arbuckle; Record. Sec'y, Margaret Gould; Corresponding Sec'y, Trudy Lung; Finance, Dorothy Arbuckle; Directors, Marlene Prendergast, Doris Salabert, Joyce Voorhies, Carol Lin.

The installation is a gracious occasion to honor our new and former leaders. Dorothy Arbuckle will distribute seven awards she brought back from the District. This is a partial winding down of the year--there are no regular board meetings in Jul & Aug. .

• **Bridge Playoff, Wed., May 8, noon, at the Clubhouse.** Everyone welcome, bring a sandwich, high score from the year receives a small cash reward.

After-Work Social

After-Work Socials are on the second and fourth Tuesdays (5/14, 5/28) at 5:30 p.m. at the Clubhouse. Stop by for a glass of wine and good conversation. Call Ann-Marie Lamb, 415-328-1960.

Thanks to Emily Renzel for donating an elegant candlestick holder for the board room.

With other women's organizations, we are endorsing the After Beijing '95: Caucus on Women and the Media on May 19, 9 a.m. to 1:30 p.m., at the History Corner on the Main Quad of Stanford University. $10 fee, $5 for seiors and students, includes lunch. Grassroots leaders will discuss with newspaper, radio, and television professionals coverage of women's activities and the inclusion of gender perspectives. The Fourth UN World Conference on Women set media as a critical concern for women. The caucus will link this global issue to local action and help create a media plank for the California Women's Agenda in June in San Francisco. To reserve, call Helen Tao 493 8626.

So What's New?

In Mary Grafton Campbell's "stirring" speech as the first President of the Woman's Club, on June 13, 1894, she said that the membership was open to women residents of Palo Alto and vicinity who would sign its constitution and promote its objectives, which were self-improvement, mutual help, and community work.

They invited prominent speakers on topics such as world events, current legislation, child psychology, city planning, current research at Stanford and Berkeley, and matters involving the status of women in the U.S. and abroad, which was discussed often by them at meetings.

From the President:

The Club is grateful to all those members, and especially the Chairwoman, Kimberly Reis, whose hard work made the Fashion Show a wonderful and profitable event. Approximately 80 persons attended, and our net profit was more than $850.

One more financial note--if you have not paid your dues, pleast remit to our Treasurer, Mildred Arbuckle.

If your name, address, or phone number are incorrect in the yearbook, call me, 233 9638.

ELLA VANDERVOORT

Our Sunshine Chair

Trudy Lung has sent get well cards on behalf of all of us to Lucille Albright, Betty Brichta, and Joyce Voorhies.

August Project

Call Dorothy Arbuckle, 494 3524 to help with District Art Project at Veterans' Hospital.

The Task Force

has determined that groups that provide service primarily to women, have mainly women members, serve the Palo Alto area, and are involved in issues of concern to women will be invited to convene, and 17 of those organizations were identified. To be discussed on 4/24 is whether to invite groups that center around traditional concerns of women, are primarily international, or are political.

Please patronize our advertisers in the yearbook.

The Woman's Club of Palo Alto

Minutes

June 1996 – May 1997

President
Ella Vandervoort

Secretary
Margaret Gould

PALO ALTO WOMAN'S CLUB

Meeting of the Board of Directors, June 5th., 1996

The meeting was called to order by President Ella Vandervoort at 10:00. Roll call was taken and all members of the Board of Directors were present except Joyce Voorhies (excused), Joyce Leonard (excused), and Mildred Arbuckle, Marlene Prendergast, Margaret Feuer, and Ruth Fluegel.

In the absence of Mildred Arbuckle, Ella gave the Treasurers report from April 30, 1996.

WFB Checking	$11,793.68
Nationwide Scholarship Acct.	5,805.49
Nationwide Building Fund	8,980.00
Total current assets	$26,579.17

The report was filed for audit. Emily Rumzel will be the Assistant Treas.

May rentals brought in $1,665.00. The House and Grounds Committee reported the microphone has been repaired.

Carol Lin brought in the names of six women who would like to become members. A motion was made by Dorothy Arbuckle to accept these new members. Motion 2nd and passed. Names - Arlene Dehlinger, Gloria Holmes, Betsy Becktel, Ms Kishimoto, Marge Dutton, and Barbara Carlitz. Carol passed around the new membership card she designed.

Jeanne McDonnell suggested we get a small copy machine.

Our first meeting in the fall, September 18th will be a New Members Tea. Trudy Lung, Sarah French, Carol Lin, and Margaret Gould are on a committee to plan a way to honor Lois Houghton, a long time, hard working member who has had to resign from the club. Her resignation was accepted with regrets.

The Gaveleers will be in charge of the Opening Reception in October.

The next Task Force meeting is September 11. They have organized a Convening Meeting with other Women's Organizations to be held in our clubhouse on Saturday, November 2nd. The main speaker will be Jing Lyman. A motion was made by Jeanne McDonnell to let the Task Force have access to $300.00 to help pay for the mailings and other costs for this program . Motion 2nd and carried. Jeanne also made a motion that the Task Force will stay in operation another year. The motion was 2nd and carried.

Trudy Lung reported Georgia Spears' brother passed away in October and Ina Krikivas' son died of cancer. A motion was made by Trudy that we put money in the Scholarship Fund in their name. Motion 2nd and carried.

Doris Salabert made a motion that we have just one combination Business-General meeting a month. Motion 2nd and carried. The monthly Board meeting will be held on a different day.

Ann Marie Lamb will continue on as chairman of the After Work Socials resuming in October.

Dorothy Arbuckle made a motion that we put $1000.00 in the Build. Fund. Motion was 2nd and carried.

There will be a combination new and old board members brunch at Jeanne McDonnells' on June 14th at 10:00, honoring our President for the work she has done this past year.

There being no further business, the meeting was adjourned at 12:00.

Respectfully submitted,

Margaret Gould,
Recording Secretary

WOMEN'S CLUB OF PALO ALTO

BUDGET 1996-97

Receipts		
Rentals (Net)	$27,000	
Activities	2,700	
Dues	2,300	$32,000
Disbursements on Building		
Custodian	$4,000	
Utilities	2,700	
Household	2,000	
Yard Maintenance	900	
Building and Personal Property Tax	1,600	
Insurance (Building and General)	2,080	
License and Permit	150	
Building Maintenance	10,000	$23,430
General Expense		
Membership	$250	
Activities	1,200	
Office and Postage	600	
Telephones	1,200	
Program	400	
Convention Expense	150	
State, Federal and District Dues	450	
Gifts	150	
Professional	1,600	
Donations	1,000	
Year Book and Bulletins	300	
Miscellaneous	70	7,370
Other		
Deposit Yearly Building Fund	$1,200	1,200
		$32,000

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504

WOMANS CLUB OF PALO ALTO
INCOME STATEMENT
FOR THE 12 PERIODS ENDED MAY 31, 1996

	ACTUAL	YEAR TO DATE PRIOR YEAR	VARIANCE
REVENUE			
CONTRIB., GIFTS, GRANTS, ETC.	$4,980.00	.00	4,980.00
PROGRAM SVC. REVENUE	3,211.75	1,249.57	1,962.18
MEMBERSHIP DUES & ASSESS.	2,241.80	2,435.80	(194.00)
INVESTMENT INCOME	32,144.45	18,793.06	13,351.39
OTHER REVENUE	150.00	.00	150.00
INTEREST EARNED	48.80	.00	48.80
TOTAL REVENUE	42,776.80	22,478.43	20,298.37
GROSS PROFIT	42,776.80	22,478.43	20,298.37
OPERATING EXPENSES			
GRANTS, ETC. PAID	642.00	500.00	142.00
PROFESS. FEES, ETC.	1,623.14	1,320.00	303.14
YARD MAINTENANCE	825.00	855.00	(30.00)
JANITORIAL	4,180.00	3,840.00	340.00
HOUSEHOLD SUPPLIES	2,004.78	1,003.83	1,000.95
UTILITIES	2,672.10	3,137.00	(464.90)
BUILDING MAINTENANCE	1,143.13	3,346.54	(2,203.41)
TELEPHONE	1,177.42	785.63	391.79
PROPERTY TAXES	1,477.71	1,507.21	(29.50)
OFFICE SUPPLIES	678.34	340.92	337.42
POSTAGE	433.78	308.50	125.28
YEARBOOK/BULLETIN	779.05	76.45	702.60
PROGRAM	.00	250.00	(250.00)
ACTIVITIES EXP.	1,639.07	365.28	1,273.79
INSURANCE-GENERAL	2,080.00	1,835.42	244.58
CHECK CHGS.	21.00	60.00	(39.00)
CONVENTION MEETING EXPENSE	31.50	.00	31.50
FOC DUES	444.00	236.00	208.00
STATE DUES	10.00	78.75	(68.75)
DISTRICT DUES	.00	44.25	(44.25)
LICENSES & PERMITS	153.00	373.10	(220.10)
GIFTS	5.00	100.00	(95.00)
FRANCHISE TAX	.00	(270.65)	270.65
REFUND OF RENTAL DEPOSITS	4,667.50	3,842.50	825.00
ADVERTISING	485.00	.00	485.00
TOTAL OPERATING EXPENSES	27,172.52	23,935.73	3,236.79
NET INCOME FROM OPERATIONS	15,604.28	(1,457.30)	17,061.58
EARNINGS BEFORE INCOME TAX	15,604.28	(1,457.30)	17,061.58
NET INCOME (LOSS)	$15,604.28	(1,457.30)	17,061.58

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT

WOMEN'S CLUB OF PALO ALTO

MINUTES: AUG. 10, 1996

10:30	President opened the meeting and welcomed everybody.
10:35	Roll call taken -- all members present.
10:38	Read and approved minutes from July 10, 1996.
10:40	Meeting adjourned. PARTY TIME!!!!!!!!

PALO ALTO WOMAN'S CLUB

Meeting of the Board of Directors, September 4, 1996.

The meeting was called to order by President Ella Vandervoort at 10:15. Roll call was taken and all members of the Board of Directors were present except Jeanne McDonnell, (excused), Sarah French (excused) and Margaret Feuer, Doris Salabert, Carol Lin, and Ruth Fluegel.

The minutes of the June 5th meeting were read and approved.

Emily Renzel, Treasurer, gave the treasurers reports for May, June, and July.

May 31, 1996

W.F.B. Checking	$12,133.63
Nationwide Scholarship Fund	5,805.49
Nationwide Building Fund	8,980.00
Total current assets	$26,919.12

June 30, 1996

W.F.B. Checking	$12,167.03
Nationwide Scholarship Fund	5,805.49
Nationwide Building Fund	8,980.00
Total current assets	$26,952.52

July 31,1996

W.F.B. Checking	$12,560.36
Nationwide Scholarship Fund	5,805.49
Nationwide Building Fund	9,098.33
Total current assets	$27,464.18

The report was filed for audit.

House and Grounds presented two bids to either repair old drapes or purchase new ones. Decided to wait for Margaret Feuer, Chairman of House and Grounds to be present to discuss this.

Joyce Leonard reported the Task Force Committee will meet on September 11th at 12:00. The meeting will be to finalize plans for the November 2nd. meeting. On the 2nd. they are expecting representatives from about 23 Women's Organizations in or around Palo Alto to attend. The theme is "A Building Community". Hopefully, we will be able to get a reporter from one of the newspapers to attend. Joyce also reminded us of the September 18th. evening meeting to welcome new members.

Correspondence was read by Joyce Voorhies. Two notes were read from Eva Wheaton, 1st Vice President from the District thanking us for inviting her to be our Installer for the new board and the other for being the hostesses for the District Meeting in August. The other note was from Kimberly Reis explaining why she was away from the club so long.

Future programs, rummage sale and fashion show were discussed. Joyce and some of the other new members will see if they can arouse some interest from the new members to see if they will help.

The 1996-1997 budget was discussed. It will be presented to the membership in October.

Trudy Lung made a motion to give $25.00 to the Special Olympics in memory of Dorothy Arbuckles grandson who passed away. He was very active in this organization. Motion was 2nd. and carried.

Trudy Lung - Sunshine Chairman, sent a get well card to Beulah Hodges. Lois Houghton's husband is feeling better.

Ella announced the District Meeting is Monday, September 9th in Los Gatos. If anyone wants to go, Margaret Gould will drive.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Margaret Gould, recording secretary

WOMANS CLUB OF PALO ALTO
BALANCE SHEET
JULY 31, 1996

ASSETS

CURRENT ASSETS		
WFB CHKG. A/C #0277-018628	12,560.36	
NATIONWIDE SCHOLAR #9070008876	5,805.49	
NATIONWIDE BLDG FD #9070040689	9,098.33	
TOTAL CURRENT ASSETS		27,464.18
TOTAL ASSETS		27,464.18

FUND BALANCE

FUND BALANCE	26,919.12	
CURRENT EXCESS (DEFICIT)	545.06	
FUND BALANCE		27,464.18
TOTAL LIABILITIES AND FUND BALANCE		27,464.18

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT.

WOMANS CLUB OF PALO ALTO

BALANCE SHEET

AUGUST 31, 1996

ASSETS

CURRENT ASSETS		
WFB CHKG. A/C #0277-018628	12,565.74	
NATIONWIDE SCHOLAR #9070008876	5,805.49	
NATIONWIDE BLDG FD #9070040689	9,098.33	
TOTAL CURRENT ASSETS		27,469.56
TOTAL ASSETS		27,469.56

FUND BALANCE

FUND BALANCE	26,919.12	
CURRENT EXCESS (DEFICIT)	550.44	
FUND BALANCE		27,469.56
TOTAL LIABILITIES AND FUND BALANCE		27,469.56

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT.

WOMANS CLUB OF PALO ALTO

BUDGET 1996-97

Receipts			
Rentals (Net)	$27,000		
Activities	2,700		
Dues	2,300		$32,000
Disbursements on Building			
Custodian	$4,000		
Utilities	2,700		
?? Household TP, Cleaners,	2,000	??	
Yard Maintenance	900		
Building and Personal Property Tax	1,600		
Insurance (Building and General)	2,080		
License and Permit	150		
?? Building Maintenance –	10,000		$23,430
General Expense			
?? Membership development	$250		
Activities – Training meeting, Food	1,200		
Office and Postage	600		
Telephones	1,200		
Program	400		
Convention Expense	150		
State, Federal and District Dues	450		
Gifts	150		
Professional Kawaguchi	1,600		
Donations	1,000		
Year Book and Bulletins	300		
Miscellaneous	70		7,370
Other			
?? Deposit Yearly Building Fund	$1,200		1,200
unscheduled maintenance			
			$32,000

WOMANS CLUB OF PALO ALTO

BALANCE SHEET

SEPTEMBER 30, 1995

ASSETS

CURRENT ASSETS		
BLDG. FUND AC #9586452691	7,839.99	
SCHOLAR FUND AC #307-004-502	617.12	
WFB CHKG. A/C #0277-018628	7,217.63	
TOTAL CURRENT ASSETS		15,674.74
TOTAL ASSETS		15,674.74

FUND BALANCE

FUND BALANCE	11,314.84	
CURRENT EXCESS (DEFICIT)	4,359.90	
FUND BALANCE		15,674.74
TOTAL LIABILITIES AND FUND BALANCE		15,674.74

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT.

October 15, 1996

To the House & Grounds Committee

From: Emily Renzel

I'm sorry that I cannot attend the meeting on Thursday, but I want to offer up a few ideas.

Margaret Feuer has been doing a fantastic job of catching up on the deferred maintenance of the Clubhouse. This makes the building more enjoyable for our membership and more marketable for weddings and other events. Kudos!

For the long haul, we should try to "program" important maintenance tasks so that appropriate amounts of money will be set aside and be available when needed. I see a number of possible projects over time, not necessarily in the order presented:

Draperies	$5000 to $10,000 for new
Drapery cleaning	every 2-3 years
Stage draperies	?

Annual floor maintenance to forestall complete refinishing

Tile & linoleum in kitchen

Clean/Refurbish Stove

Clean/Paint storerooms

Tune pianos	$ 175 each piano (annually?)

Window washing

Roof

Mechanical Equipment

Interior/Exterior painting	Interior painting c. $5000, Exterior?

We are currently putting $100 per month into the "Building Fund" for long term project reserve, and we have approximately $8000 in our checking account after paying for our recent interior paint job. Some of that money is encumbered as security deposits for rentals.

Maybe the Committee could discuss possible use of work parties for some of the tasks, like cleaning and painting the storeroom. Before the Committee's next meeting, I will try to compile a list of building expenses for the last 10 years or so - whatever records are available, so that we could develop a maintenance program and budget. What do you think?

Memo: from Margaret Fenn – 10/1996

House & Grounds

Projects:

Curtains:	~ $8,000.00
Landscape	~ $1,600.00
Paint – Outside trim only	~ $6,000.00
Air Conditioning	~ $1,800.00
	? 16,000.00

General Upkeep:

"Screen" Floors Yearly	$?
Tune Pianos	$ 350.00
Clean Fireplace (1)	$ 150.00
Clean Windows	$ 250.00
Service Furnace(s)	$ 200.00

"Things You Don't Expect"

Repair Glass
Light Fixtures
Heating System
Kitchen Appliances
ETC.

We Need A Fundraiser – or Two!!

The Palo Alto Woman's Club invites you to join with other community organizations:

Saturday, November 2, 1996
WOMEN IN COMMUNITY

475 Homer Avenue
Palo Alto
9:30 a.m. to 12:00 Noon
Lunch to follow

SPEAKER: Jing Lyman

Twenty-four organizations that involve or provide services primarily for women in the general Palo Alto area are invited to participate in this forum. The foum will be an occasion to educate ourselves on the breadth of services provided in our common communities as well as to explore possible opportunities to work together.

The morning's session will include opening remarks by Jing Lyman, nationally honored Palo Alto resident and volunteer extrordinaire, on "How do we as women keep a sense of community?".

Each organization is requested to select a spokesperson to provide brief, opening introductions. All attending will be invited to participate in the general discussion that follows. A light lunch, following formal adjournment, will provide a time to catch up, share challenges and, perhaps, consider future joint ventures.

The Woman's Club believes that the many contributions and continuing efforts of our organizations are important in providing a sense of community that supports women and their lives. We are excited to consider the possible results of the forum, becoming current on each other's efforts and enhancing our network of organizations. We hope a member or members of your organization can attend.

Please complete the enclosed form and return by October 18 to:
The Palo Alto Woman's Club, 475 Homer Avenue. Palo Alto, Cal, 94301.

If you have questions, call Edie Kirkwood, 326-6650 or Arline Dehlinger, 856-7731.

Agenda

Women In Community
Saturday, November 2, 1996,
The Woman's Club of Palo Alto
275 Homer Avenue
Palo Alto, CA 94301
9:30 a.m. to 12 Noon

9:30	Coffee and rolls
9:55	Welcome and Introduction
10:10	Self-Introduction of Invited Organizations
10:30	Speaker Jing Lyman*: "How Do We As Women Keep a Sense of Community"
11:00	Group Discussion: Leveraging Women's Community Building Skills
11:50	Actions and Next Steps
12:00	Adjourn formal session
12:00-12:30	Linking Women and Communities (a light lunch will be served)

*Jing Lyman, a Palo Alto resident, is nationally recognized for her contributions in the areas of affordable housing, women and minorities. Her local involvement includes acting as a founding member of both the Stanford Midpeninsula Urban Coalition and the Midpeninsula Citizens for Fair Housing. On a national level, Jing was a founding member of the National Coalition for Women's Enterprise, Inc., an organization promoting women entrepreneurship, and of Women and Foundations in Corporate Philanthropy, an organization created to increase funding for women and girls and to enhance the status of women as policy makers within private philanthropy.

STANFORD LINEAR ACCELERATOR CENTER
MEMORANDUM

November 4, 1996

To Edie Kirkwood
From P.A. Moore
Re Follow up to "Women In Community" Session

My thanks to you and all the members of the PAWC who made the "Women In Community" gathering such a worthwhile and pleasant opportunity. Here are some of the ideas which occurred to me during the session which I said I would write down and send to you. Overall, I think there is a wonderful opportunity for PAWC play a leadership role in increasing the cooperation among groups and the visibility for women's groups.

1. Such a gathering could be held annually. Organizations change, as well as membership, so an annual reminder that all these women's groups exist will be helpful. Perhaps each group who attended this year could bring yet another group - since we realized that many other organizations were not represented.

2. Organize a "meta-organization of women's organizations" (call it "Mo-Wo"). For example, I am chair of a 70-member organization called Science Education Academy of the Bay Area (SEABA). This group consists of representatives of museums, zoos, wildlife centers, offices of education, and schools and universities which offer science education. Our broad mission is to be advocates for science education; our goals include networking among members to provide quality programs.

3. Open the PAWC as a facility for other women's groups. While I understand the need to generate revenue from the site, perhaps a sliding scale can be arranged -- with social events paying full fare while non-profits pay a partial amount. One way to exercise control over the groups who want to use the facility might be to have an "ancillary membership" category. For example, the Association of Women in Science might become ancillary members of PAWC, meeting your membership criteria.

4. Membership is said to be an on-going dilemma. One way to encourage new members might be to have an "expo" or "faire" in which invited women's organizations set up a booth or table and have materials and spokeswomen to explain what they do.

5. We talked about increasing awareness of all women's groups by using the connection with the PA Weekly, and asking them to feature a group a week (or every month). The PAWC can be the coordinator for this project, or it could be part of the "Mo-Wo" as mentioned above.

I hope these suggestions are helpful in sparking other ideas. Again, thanks.

The Palo Alto Woman's Club

The Palo Alto Woman's Club, formed in 1894, celebrated its centennial with the City of Palo Alto. The Club began with awareness of community needs and has consistently focused its efforts on those needs. In the early years, members of the Woman's Club started a school, a library, and planted magnolia trees along University Avenue. Over the century, the Woman's Club was in the forefront of work on behalf of child and maternal health, public education, conservation of nature, service to the poor, support for members of the armed services, disaster relief, the arts, scholarships, historic preservation and other community issues. Throughout these years of service, there were also years of collaboration and camaraderie.

The Palo Alto Woman's Club belongs to the national General Federation of Woman's Clubs, an organization that. unites the most dedicated of today's women to serve their community.

In keeping with this tradition, the Woman's Club of Palo Alto is sponsoring a forum for representatives of groups in our area to meet and discuss important issues for women. Not surprisingly, the issues are similar to those of the past one hundred years. Perhaps only the approach is new and different. We invite you to join with us in talking about a greater community for and of women.

The Organizations Invited

American Association of University Women
Beijing Conference Action and Resource
Center for Domestic Violence Prevention
Consortium for Young Women
Global Fund for Women
Junior League of Palo Alto-MidPeninsula
Mid Peninsula YWCA
National Organization for Women
Planned Parenthood Mar Monte
Support Network for Battered Women
Women in Business/Chamber of Commerce
Women's Heritage Museum
Association for Women in Science
California Federation of Women's Clubs
Community Breast Health Project
FEMALE (Formerly Employed Mothers of
Institute for Research on Women & Gender
League of Women Voters of Palo Alto
Mother's Club of Palo Alto, Menlo Park
Older Women's League (OWL) of Palo Alto
Spring Foundation
The Links, Incorporated
Women's Health Resource Center
Women's Power Tool Box

The Woman's Club of Palo Alto
475 Homer Avenue
Palo Alto, California 94301
Telephone: (415)

November 15, 1996

To All Participants of the November 2nd Forum:

The Task Force of the Palo Alto Woman's Club, sponsor of the Forum for Women's Organizations on November 2, 1996, thought the event was a real "happening". We hope you did too. Thanks for coming.

We thought the event accomplished several things. First, it provided us with an opportunity to expand our horizons as to the really good work that is being done out there. Congratulations. Second, it afforded the chance to connect and to discuss what else we could do.....together.

We would like to move ahead on some of the ideas that were presented at our gathering.

First, you will find enclosed a membership application for the Palo Alto Woman's Club of Palo Alto. The individual dues is $30 for the year, recognizing that we are a work in progress. There was appreciation for the special nature of our "club house" as an asset in the greater community, and we are exploring categories of membership for nonprofit organizations.

Second we are sending along the list of those who attended the program so that you can reach others or network in any fashion appropriate to your organization's needs.

Finally, we hope to move ahead on the idea of using our clubhouse for future forums that we might co-sponsor with other organizations devoted to the issues that are of interest to women. We will be in touch as soon as we find the money to underwrite such an event.

Sincerely,

Task Force
Palo Alto Woman's Club

November 22, 1996

To All Participants of the November 2nd Forum:

The Palo Alto Woman's Club, sponsor of the Forum for Women's Organizations on November 2, 1996, thought the event was a real "happening." We hope you did too. Thanks for coming.

The event accomplished several things. First, it provided us with an opportunity to expand our knowledge concerning the really good work that is being done by and for women in our community. Congratulations. Second, it afforded the opportunity to connect and to discuss what projects we might undertake together.

We'd like to move ahead on some of the ideas that were presented at our gathering. You will find enclosed a membership application for the Woman's Club of Palo Alto. The individual dues are $30.00 per year. We are also sending along the list of those who attended the program so that you can reach others or network in any fashion appropriate to your organization.

Finally, we hope to co-sponsor future forums on issues of interest to women. We hope to contact you soon concerning your participation .

Sincerely,

Ella Vandervoort, President
Palo Alto Woman's Club

Edie Dorosin Kirkwood, Chairperson
Task Force

Palo Alto Woman's Club
Board Meeting
December 4, 1996

President Ella Vandervoort called the meeting to order at 10:05 a.m.

Present were Ella Vandervoort, Doris Salabert, Joyce Leonard, Frances Payne, Carol Lin, Trude Lung, Marlene Prendergast, Margaret Feuer, and Susie Richardson. Board Members Boots Gould and Sarah French could not attend. Ella introduced new Board Member Susie Richardson. Edie Kirkwood came to report on the "Women in Community" Forum.

Minutes. The November Board minutes will be submitted for approval at the January meeting when Boots Gould will be able to be present.

Appointment of Treasurer. Frances Payne said that Emily Renzel had been serving as Assistant Treasurer since July and moved that the Board now confirm Emily as Treasurer. That motion was seconded and approved unanimously.

Treasurer's Report. Emily Renzel submitted the Accountant's report and summarized that as of October 31, 1996, there is $10,506.33 in the Wells Fargo Checking Account, $5,805.49 in the Nationwide Savings Scholarship Account and $9219.55 in the Nationwide Building Fund Account. Interest accrual is shown on the Building Fund, but Mr. Kawaguchi had already prepared his report before he received the interest information on the Scholarship Account. That will be shown in next month's report. The Treasurer's Report was accepted as read.

Membership. Jeanne McDonnell was not present, but Joyce Leonard reported that she would be sponsoring an application for Genevieve Berwald.

Rentals. Margaret Feuer reported that our income from rentals in November was $2340.00 and for December it would be $3340.00. So far it looks like income for January will be only $70.00. Margaret urged the Board to attend and support the Christmas Bazaar to be held at the Clubhouse on December 6, 7. & 8.

House & Grounds. Margaret Feuer reported that the new shades are up but need some fine tuning. The Board discussed setting up the Christmas Tree or possibly buying the tree used for the Bazaar. Margaret will coordinate that effort.

Program Chair. In Boots Gould's absence, Joyce Leonard reported that the program for December will be music and singing with Irene Lawrence playing the piano. Members need to bring gifts valued at under $5 and gift wrapped for an exchange, and they should bring their favorite finger food. The January 15 program will be the Palo Alto High School Choir. It is also birthday month. The February 19 meeting Marlene Prendergast, Jeanne McDonnell, and Sarah French will present a program on the contributions of Woman's Club members in the past. The Board will meet

on January 8, since the first Wednesday is New Years Day. March 19 Ann Saldich will present a program on Older Women, and in April our meeting date has changed to Saturday the 19th to accommodate the Fashion Show. Kimberley Snelgrove will again bring her talent to coordinating the show.

Task Force Report. Edie Kirkwood reported that the Women in Community Forum was a great success based on the feedback she had received. Most of the Board Members who had attended agreed. The Task Force invited 24 organizations which provide services for women. Representatives from 20 attended plus several groups who had just heard about the forum. Altogether there were 45-50 people in attendance. There was a good exchange of information about each of the group's activities. One of the gaps identified was that there was not enough communication and coordination among the various service providers. Karen Ctzjey of the YWCA said that the Y is in the process of producing a resource book with information about services for women. She indicated that they could use some assistance in its production. People were very comfortable with the Woman's Club organizing the forum and there was quite a bit of support for a follow up forum in the Spring on the subject of mentoring youth--providing role models.

The Task Force held a follow up meeting and decided that the next steps should be to report to the membership in a special supplement to the December bulletin. They would draft a letter to each of the participants in the forum. It will invite them to join the Woman's Club (with a form included) and request their help and possible co-sponsorship of a forum on mentoring. It was felt that the next forumcould be more inclusive by including church groups and other service providers.

To sum up, the Task Force had a good time putting the Women in Community Forum together and felt that it met their original goals of facilitating networking among women's groups, holding the forum, and increasing membership in the Woman's Club.

Dorothy Arbuckle asked how much the forum had cost and suggested that future forums should be self-supporting. Edie said that the cost was $155.00.

There was a motion to continue the task Force and allow them to explore a forum on mentoring. Dorothy Arbuckle proposed an amendment that the value of the Clubhouse be considered as our contribution and that the Task Force consider making the forum at least self-supporting. The amendment passed, and the motion passed as amended. Edie announced that the next meeting of the TaskForce would be on December 11 at noon at the Clubhouse.

Appointment of Susie Richardson to Board. Joyce Leonard inquired about the appointment of Susie Richardson to the Board. Ella said that she had asked Susie to serve. Ella had asked several others who could not serve and she was delighted that Susie accepted enthusiastically. The Board passed a motion confirming Ella's appointment of Susie Richardson as a member of the Board.

Trudy Lung reported as Sunshine Chair that Irene Lawrence's sister died last week and also Betty Bonn's nephew who lived with her died. The Board passed a motion to contribute $25 each to the Scholarship Fund. That passed unanimously and Trudy will send a note to Irene and Betty.

Finance Committee. Dorothy Arbuckle reported that the Finance Committee met and decided that the dues should be raised to $50 per year except that for those who had been members 10 years or more the dues would be $35 - a $5 increase. The Committee also recommended that the By-laws be amended to read as follows:

> The Board may change the dues no more than once a year by submitting the proposal for membership approval at a regular monthly meeting after publishing the proposal and meeting date in the monthly bulletin.

Dorothy Arbuckle moved that the Finance Committee recommendation be approved and that the By-laws amendment be referred to the By-laws Committee. The motion passed unanimously. Frances Payne, Parliamentarian said that the By-laws Committee would meet soon to consider the amendment.

The Board thanked Doris Salabert for hosting the Board Meeting in her beautiful new home. There being no further business, the meeting adjourned at 11:45 a.m.

WOMANS CLUB OF PALO ALTO

BALANCE SHEET

NOVEMBER 30, 1996

ASSETS

CURRENT ASSETS		
WFB CHKG. A/C #0277-018628	7,885.86	
NATIONWIDE SCHOLAR #9070008876	5,972.59	
NATIONWIDE BLDG FD #9070040689	9,219.55	
TOTAL CURRENT ASSETS		23,078.00
TOTAL ASSETS		23,078.00

FUND BALANCE

FUND BALANCE		
FUND BALANCE	26,919.12	
CURRENT EXCESS (DEFICIT)	(3,841.12)	
FUND BALANCE		23,078.00
TOTAL LIABILITIES AND FUND BALANCE		23,078.00

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT.

Rentals : Margaret Feuer

November 1996. $ 3,825.00

December 1996. $ 2,740.00

PALO ALTO WOMAN'S CLUB

Meeting of the Board of Directors - January 8, 1997.

The meeting was called to order by President Ella Vandervoort at 10:00. Roll call was taken and all members were present except Frances Payne who was ill.

The minutes of the December 4th meeting were read and approved.

Emily Renzel, Treasurer, gave the treasurers' report for November 30, 1996.

W.F.B. Checking	$7,885.86
Nationwide Scholarship Fund	5,972.59
Nationwide Building Fund	9,219.55
Total current assets	$23,078.00

The report was filed for audit.

Margaret Feurer reported so far rentals are $685.00 for January and $4,010.00 in February.

A report from the Formal Supper & Dance committee said they decided to postpone the affair to a future date. More time was needed for preparation and publicity.

Membership Committee brought the names of three women who would like to join the club. A motion was made by Joyce Leonard to accept these members, it was seconded and carried. Names are Mildred Chackerian, Karen Holman, and Anne Saldich.

Trudy Lung, Sunshine Chairman, was in touch with Irene Lawrence who is home now, Gladys May who is recuperating from an operation in November, Sadee Higbee, Ruth Fluegel and Thelma Howard who is re-cuperating at the Forum.

A report from the Fashion Show Committee states the plans are coming together and everything is progressing on time.

The By-Laws Committee reports that a notice will be put in the February Bulletin stating the Finance Committee recomends that annual dues be raised to $50.00 per year, except for members of 10years or more, whose dues would be $35.00. As our by-laws require, this will be discussed at the February 19th meeting and voted on in March.

Joyce Leonard announced the February 19th meeting Marlene Prendergast, Jeanne McDonnell and Sarah French will present a program on the Contributions of Woman's Club Members in the Past.

Dorothy Arbuckle made a motion to donate $25.00 to the C.F.W.C. Project, Canine Companions. Motion made, seconded and carried.

Next Board meeting will be March 5th, 10:00.

There being no further business, the meeting was ajourned.

Respectfully submitted,

Margaret Gould, recording secretary

WOMANS CLUB OF PALO ALTO

BALANCE SHEET

DECEMBER 31, 1996

ASSETS

CURRENT ASSETS		
WFB CHKG. A/C #0277-018628	9,168.20	
NATIONWIDE SCHOLAR #9070008876	5,972.59	
NATIONWIDE BLDG FD #9070040689	9,219.55	
TOTAL CURRENT ASSETS		24,360.34
TOTAL ASSETS		24,360.34

FUND BALANCE

FUND BALANCE	26,919.12	
CURRENT EXCESS (DEFICIT)	(2,558.78)	
FUND BALANCE		24,360.34
TOTAL LIABILITIES AND FUND BALANCE		24,360.34

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT.

G.T. KAWAGUCHI
Certified Public Accountant

201 San Antonio Circle, Suite 148
Mountain View, CA 94040
(415) 949-2882

To the Board of Directors
Womans Club of Palo Alto
Palo Alto, CA

I have compiled the accompanying statement of assets, liabilities, and fund balances of the Womans Club of Palo Alto as of **December 31, 1996**,and the related statement of revenues, expenses and changes in net assets or fund balances for the **one month** and **seven months** then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's assets, liabilities, fund balances, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

January 10, 1997

Feb 5, 1997 Board Meeting Minutes

The Executive Board of the Woman's Club of Palo Alto met in the Clubhouse on Feb. 5, 1997. President Ella Vandervoort called the meeting to order at 10:00am.Roll call was taken and all members were present except Carol Lin, Susie Richardson and Frances Payne who was excused because of illness.

The minutes were read, corrected and approved.
Emily Renzel gave the Treasurer's report; assets:
Rentals: Feuer - $630 in Jan., $3,835 in Feb., $1,725 in March. At the end of the year, Margaret will no longer be Rental Chairman. She asked for volunteers – no takers.
As H&G Chairman, she reported the hardwood floors have been rescreened. Board Room floors were refinished. Leak in the roof was fixed. The gutters need cleaning.

Incomplete Minutes.

Rentals: Margaret Tuer

January total: $685.00

February total: $1,010.00

PALO ALTO WOMAN'S CLUB

Meeting of the Board of Directors - March 5, 1997

The meeting was called to order by President Ella Vandervoort at 10:00. Roll call was taken. Present were Ella Vandervoort, Joyce Voorhies, Jeanne McDonnell, Marlene Prendergast, Doris Salabert, Emily Renzel, Frances Payne, Susie Richardson, Sarah French, Margaret Feuer, Trudy Lung, and Dorothy Arbuckle. A guest, Al Russell, was also present to provide information about the Palo Alto Foundation for Education PAFE.

PAFE. Mr. Russell thanked the Board for its contribution to PAFE last year and then described the Foundation's grant program. Grants go directly to teachers and administrators for innovative teaching programs. Grants are limited to $1000 per semester or $2000 per school year. The Foundation is administered by volunteers; there is no paid staff. Fund raising and printing expenses are about 10% of PAFE's budget, so 90% goes directly to grants.

The minutes of February 5th were read and approved.

Emily Renzel submitted a written report and summarized that as of January 31, 1997 we have $6,671.59 in the checking account, $5972.59 in the Scholarship account and $9219.55 in the Building Fund for total assets of $21,863.73. Emily has contacted Julie Jerome about the semi-annual audit.

Margaret Feuer, House & Grounds, reported that the front landscaping is underway in accordance with suggestions from Mary McCullough. Drip irrigation will be extended to the sideyard so that we can plant bougainvilla on the fence. There is also a possibility of putting flower boxes on the front porch. Inside, we expect the new curtains to be installed on Friday.

Jeanne McDonnell has received five new membership applications. Eileen Stolee is a graphic designer who is active in PAST Heritage. Wanda Cavanaugh is a teacher and has been involved with Leadership Mid-Peninsula. Elizaberh Adler works in health communications. Sallie Reid is a psychologist and her daughter, Elizabeth Cannon is a teacher. The The Board unanimously approved these new memberships. We now have 94 members.

Trudy Lung, Sunshine Chairman, reported that Phoebe Seagraves is now in the Palo Alto Nursing Center at 911 Bryant Street. She has lost some use of her arms.

Margaret Feuer reported that our rentals for February were $3835 and for March were $1332.50. We are now charging $1000 for weddings. Margaret is hoping we can establish a system for showing the Clubhouse to potential renters and she circulated a sign-up sheet for volunteers.

Marlene Prendergast reported that just a few people attended the last Task Force meeting, but the bulk of the discussion was on ways the task force could help with the Programs and possibly the September reception.

The Board discussed the presentation by PAFE and decided that while it is an excellent organization, we should consider all of our options before making another contribution. Margaret Feuer raised the possibility of contributing to a scholarship at Elizabeth Seton School. It is located in Palo Alto, but serves many youngsters from East Palo Alto. A number of Board members expressed interest in this idea and Margaret will invite someone from Seton to make a presentation at our April Board meeting.

Dorothy Arbuckle reported that she personally thanked the three speakers from the February program on behalf of the Board.

There being no further business, the meeting was adjourned at 11:30.

Margaret Gould, Secretary

PALO ALTO WOMAN'S CLUB

General (Business) Meeting - March 19, 1997.

After a corned beef and cabbage luncheon, the President, Ella Vanervoort, called the meeting to order and welcomed members and guests. The lunch committee, Emily Renzel, chairman, Margaret Feurer, Trudy Lung, Dorothy Arbuckle, Doris Salabert and Boots Gould were thanked for all their work.

Trudy Lung read the Collect for Club Women and led in the Pledge of Allegiance.

A proposal was made to name Margaret (Boots) Gould an Honory Member for the year 1996-97 and Frances Payne an Honory Member for the year 1997-98. Honory membership may be conferred upon a member of at least 25 years standing who has rendered outstanding service to the Club by a majority vote of those present and voting, provided that the name has been proposed at a previous meeting. We will vote on this on our April 2nd meeting.

The Nominating Committee presented their slate of officers for the year 1997-98.

President	Margaret Feuer
1st Vice President	Margaret Gould
2nd Vice President	Emily Renzel
Treasurer	Ella Vandervoort
Rec. Secretary	Marlene Prendergast
Corres. Secretary	Joyce Leonard
Finance Officer	Sarah French
Directors for 2 years	Dorothy Arbuckle, Trudy Lung, Susie M. Richardson, Edie Kirkwood

There being no nominations from the floor, the slate was accepted with thanks to the Nominating Committee. The committee for 1997-98 was Emily Renzel, Chairman, Margaret Fuerer, Trudy Lung, Marlene Prendergast and Joyce Voorhies.

The Finance Committee, the By-laws Committee, and the Board recommend the following changes to Article IV. Section 2 of the By-laws.

Add the language, "The Board may change the dues no more than once a year, upon recommendation of the Finance Committee, by submitting the proposal for membership approval at a regular monthly meeting following publication of the proposal and meeting date in the monthly bulletin."

3/19/1966 cont.

Delete the $30.00 dues amount but otherwise leave intact the remainder of Section 2 so that it reads, "Annual Dues shall be payable before the second meeting in May. The Treasurer shall send notice of dues payable on April 1st and shall send second notification prior to the second meeting in May." (Current language reads, "Annual dues shall be $30.00 payable...")

The Finance Committee recommended to the Board that our dues should be increased to $50.00 per year, except that for those who would have been members for 10 years as of April 1997, the dues would be increased only $5.00 to $35.00 a year. The Board approved this recommendation on December 4, 1996 and is submitting it to the membership for approval.

A motion was made to accept these changes, seconded and carried.

There being no further business that part of the meeting was closed.

Our program was "Reflections and Legacies by Anne Rawley Saldich, Ph.D. Anne is a Woman's Club member and is a licensed Marriage and Family Counselor.

Respectfully submitted

Margaret Gould, Secretary

PALO ALTO WOMAN'S CLUB

Meeting of the Board of Directors, Wednesday, April 2, 1997.

The meeting was called to order by our President, Ella Vandervoort at 10:00. Roll call was taken and all members were present except Joyce Voorhies, Carol Lin, and Susie Richardson.

Minutes of the March 5th meeting were read and approved.

Emily Renzel submitted a written Treasurers report which was filed for audit.

Julie Jerome, auditor, said the Treasurers Books are in good condition in her report for the months of June 1st through December 31st, 1996.

Jeanne McDonnell requested we find someone else to do the bulletin. A round of applause was given for the good job she has been doing.

Margaret Feuer reported there isn't too much activity in rentals right now. Suggestions were made on advertising. A rental committee was appointed to see what can be done. Committee members are Marlene Prendergast, Emily Renzel, Joyce Leonard, Sarah French, Trudy Lung, Jeanne McDonnell, Barbara Carltiz, and Dorothy Arbuckle.

Trudy Lung has offered to repair the red drapes on the stage. As Sunshine Chairman, she has called Grace Bodley who has shingles, Irene Lawrence who has a broken leg, Nance Johnson who has bad legs. Don't send anymore cards to Mable Pollack because she is moving to Kentucky. She also visited Phoebe Seagrave.

Dues notices will be going out this week.

The Fashion Show Committee reports that things are going along nicely. So far we have 33 reservations.

There being no further business, the meeting was adjourned 11:30.

Respectfully submitted,

Margaret Gould, Secretary

The Woman's Club of Palo Alto

presents

"The Pleasure of Your Company"

our

Annual Spring Fashion Show

on

Saturday, April 19th

At our Clubhouse:
475 Homer Avenue, Palo Alto



M.A.C.
374 University Avenue
(415) 323-0474

Shoko's of Los Altos
131 Main Street
(415) 948-3668



Formico's Catering
Duane Gould
2115 Francis Drive
(415) 856-0360
(510) 494-8516

Celebrating the Club's 103rd Birthday
(1894 - 1997)

PALO ALTO WOMAN'S CLUB

Meeting of Combined Board of Directors', May 7, 1997.

The meeting was called to order by President Ella Vandervoort at 10:00. After welcoming everyone, roll call was taken. All members were present except Joyce Voorhies, excused, Frances Payne, excused, and Carol Lin. Our visitor was Sister Paule Freeburg from Saint Elizabeth Seton School.

The minutes of the April 2nd meeting were read and approved.

Before continuing on with the business meeting, Ella asked Sister Freeburg to tell us about the school. St. Elizabeth is a Catholic Community School whose mission is to serve a multi-cultural population from East Palo Alto, Palo Alto and surrounding communities. The school does not discriminate on the basis of race, color, sex, ethnic or national origin in its admission policies and educational programs. Tuition and fees provide a portion of the funds required to finance the school while additional funding is made available through generous benefactors, grants and foundations and the strong support of St. Thomas Aquines Parish. It was decided to table the discussion about our donation till the June meeting.

Emily Renzel gave the Treasures report for March 31, 1997.

Wells Fargo Checking	$5,854.04
Scholarship Fund	6,022.59
Building Fund	9,342.40
Total Assets	$21,219.03

Report was filed for audit.

Jeanne McDonnell, Membership Chairman, brought in the names of four women who would like to become members. A motion was made by Dorothy Arbuckle to accept these new members. The motion was seconded and carried. Names are Margaret McKee, Kay Lamm, Susanna Lloyd, Marietta Ferreira.

Margaret Feurer, Rental Chairman, reported we have $2,2000 in rentals this month. It was suggested it is good for public relations to let neighborhood groups rent at a reduced rate. As House and Grounds Chairman she reported that the leak in the roof has been repaired.

Dorothy Arbuckle suggested we use the round seals for our newsletter rather than the staples. Everyone agreed.

Trudy Lung, Corresponding Secretary read letters of resignation from Nance Johnson, Betty Taylor, Leni Lane, and Ruth Fluegel. These resignations were accepted with regret. As Bridge Chairman, she reported the bridge playoff was $12.00, $7.00 high and $5.00 runnerup.

Jeanne McDonnell will be our new Historian.

Our next meeting will be the installation of officers on May 21. Ella will be doing the installing and a fun program featuring Hughdini (a.k.a Hugh Macdonald, will perform magic for us.

Evening Social will meet May 13th.

Bridge playoff will be Monday, Memorial Day at Trudy Lungs' home.

There being no further business, meeting was adjourned at 11:45.

Margaret Gould, Recording Secretary

Julie Jerome
726 Greer Road
Palo Alto CA 94303

Woman's Club • Financial Audit • January 1997 - June 1997

I have reviewed the financial records of the Woman's Club and make the following findings and suggestions:

1. There are no attached receipts for checks numbered 1506 and 1507. It is important for the protection of the Club and the Treasurer that there always be receipts attached. I noticed that on at least one occasion a "Request for Payment" form had been used. This is a good practice. Additionally, deposit records do not regularly have attached explanations. In most cases ledger postings are sufficient, but when letters of transmittal of funds exist they should be attached to deposit receipts.

2. The Women's Club has three bank accounts. Two are at 1st Nationwide. The Scholarship account has a balance of $6022.59; the Building account has a balance of $9464.49. There are no recent statements from either account. Because the accounts are not very active, the bank may send only quarterly statements; however the most recent statements should be filled with the rest of the records.

Additionally, the combined annual interest on the two savings type accounts is over $800, and should be included in monthly reports and acknowledged in the budgeting process. There is a policy decision to be made here. The Board could consider the intrest income as available for general expenses, or the interest income could be specifically reserved into the accounts which generate it, thereby allowing those accounts to grow. This issue should be addressed.

3. The bookkeeper now records income from rental and interest in two separate line items, investment and interest income respectively. This makes the accounting much easier to understand and is a definite improvement.

4. A figuring, which should be easy under the current system, for expenses related to Club rentals would provide useful information. If taxes, custodial, janitorial and other services were pro-rated, club members could see the value of the rental operation clearly.

Ck#1506 } Bill Hartley
Piano Player

Ck#1507 } Trudy Furg Raffle
Prize reimburse

WOMAN'S CLUB OF PALO ALTO BULLETIN

475 Homer Avenue
Palo Alto, CA 94301
(415) 853-9693

Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | June 1996 | Editor, Jeanne McDonnell

Programs

• **Wed. June 5, 10:00 a.m., board meeting**

The newly elected board will meet for the first time. This will be the last board meeting of the summer, unless special matters demand the board's attention in the meantime. Board members who want to stay for lunch should bring a sandwich.

Attention Board Members:

• **Monday, July 8,** we will again host the District's annual officer and board training, morning coffee at 9:30 a.m., through lunch ($10). Call Dorothy Arbuckle to register. 494 3524

• ***Housekeeping Tasks:***

Anyone who has a key to the clubhouse is required to turn it in to Ella now at the end of the fiscal year. Keys will be reissued as soon as all the accounting and organizing for the new board has been completed.

Our Sunshine Chair

Trudy Lung has sent get well cards on behalf of all of us to Joyce Voorhies and Betty Bonn.

After-Work Social

After-Work Socials, on the second and fourth Tuesdays (6/11, 6/25) at 5:30 p.m. at the Clubhouse will continue through the summer. Stop by for a glass of wine and good conversation. Call Ann-Marie Lamb, 415-328-1960. Also, call her if you have select items of leather furniture or antiques for the Clubhouse. She is looking for certain pieces that she will explain.

Thank You

Viva Wheaton represented the District in installing officers and directors for the coming year. She chose the appropriate metaphor of annual spring flowers that bloom longer and stronger during their season. The metaphor fit an organization that has been passed along, so far, for four generations in Palo Alto and elsewhere. Those who bloom, and carry the work at one time, annually change the garden, repeating some, adding others.

Viva had stopped to share in this special day at the Club on her way to Long Beach to participate in a California Federation of Women's Clubs meeting, an indication of Viva's dynamic contribution to Women's Clubs.

Thanks also to those who donated prizes for our spring fashion show: Lucille Albright, Dorothy Arbuckle, Thelma Howard, Irene Lawrence, Joyce Leonard, Emily Ratzel, Micki Schneider, Kimberly Reis Snelgrove, Ella Vandervoort, Joyce Voorhies, and the ever-generous Anonymous. Joyce Voorhies sent letters of thanks and a copy of the program to business donors.

The Bridge Group

Lucille Albright won the high prize at the bridge play-off. The group will not be meeting during the summer.

Please patronize our advertisers in the yearbook.

From the President:

I hope everyone has a very enjoyable summer. Thank you for everything you have done this year to put the Club a step ahead, as we most assuredly are.

I am not going to thank people individually at this time who accomplished all this, but here are some of our accomplishments this year:

• We made cash donations to CARE, Palo Alto Education Foundation, Music Scholarship, Pennies for Pines

• We installed new chandeliers in the lobby and serving room, and put new furniture and carpet in the lobby

• We sponsored an exceptional season of public programs

• We created a Task Force for Strategic Planning and an After-Work Social Gathering.

• We increased our total membership from 77 to 85.

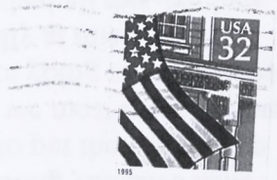
ELLA VANDERVOORT

The Task Force

Saturday, November 2, 9:30 a.m to 12:30, we will convene local women's organizations at the Clubhouse, with Jing Lyman, volunteer *extraordinaire*, as the keynote speaker. Local nonprofits staffed by women and working for women will discuss their purpose and objectives to identify possible overlap, fields for cooperation, and areas of concern not being addressed.

The Task Force will meet on May 29 at noon. Contact Joyce Leonard 493 0906 or Kimberly Reis 408 730 5963.





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Anne
&
Jerry

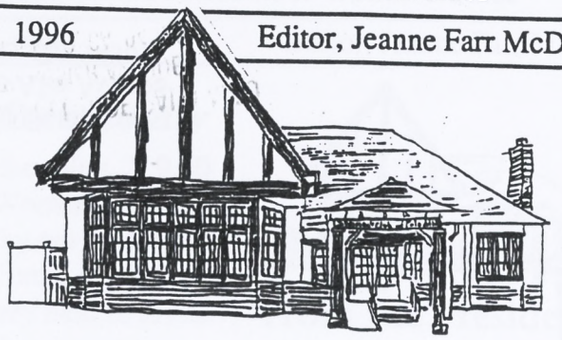
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Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | September 1996 | Editor, Jeanne Farr McDonnell



Programs

• Wed. Sept.4 , 10:00 a.m., board meeting

This will be the first board meeting of the 1996-'97 season. Board members who want to stay for lunch should bring a sandwich to gather for some personal time after the Club business.

Wed., Sept. 18, 5:30 p.m. party to launch our new year by honoring members who joined during our Centennial decade of the '90s.

There will be hors d'oeuvres and beverages, introduction of the Board of Directors, background music by our Club pianist, Irene Lawrence, and a brief review of some upcoming Club projects.

• The Strategic Planning Task Force will meet September 11 at noon.

After-Work Social

After-Work Socials will resume in October. Catch the next Bulletin for a schedule.

Joyce Leonard reminds us of a career-enhancing seminar on 9/28. To attend, call Holly Kaslewicz at 934-3308.

District meetings are invaluable

for connecting us to the larger picture and for giving us the knowledge of experience and the clout of many voices. The Loma Prieta District Executive Board Meeting will be hosted by the West Valley Woman's Club in Los Gatos Mon., September 9, starting at 9:00 a.m and including lunch. Speak to Ella if you want to attend.

We hosted 67 women at the July District Officers' Training. Thanks to our food committee for their good work.

Our Sunshine Chair

Trudy sent a get-well card to Beulah Hodges who had an operation for lung cancer. She is back home and feeling well.

If you know of members who are ill, please let Trudy know so she can extend the wishes of all of us for a speedy recovery.

The Bridge Group

Any members who would like to lighten their lives with some jolly moments around the bridge table should please contact Trudy Lung. It's a wonderful way to forget your troubles and feel yourself in the genius class when you make a grand slam.

From the President:

I hope everyone had a nice summer. I'm looking forward to an excellent year like the one just past. We will have some fine programs and opportunities to engage in meaningful work and learning, so read this bulletin carefully because it is your guidebook to the Club throughout the year.

The yearbook is being printed now. Please pick yours up at the Club when you come for programs and meetings. It contains the membership list with addresses and phone numbers. Without it you can't truly participate in Club activities.

I hope to see everyone at the September 18 gathering where we'll congratulate ourselves on being part of a vital organization that is moving into its second hundred years.

ELLA VANDERVOORT

Please give me, the Bulletin editor, personal news of yourself or other members. Meanwhile, I'll tell you news of myself. I have just become Executive Director of Canopy: Trees for Palo Alto, a non-profit organization that will educate, plant, and maintain trees with the help of the community.

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Programs & Meetings

• **Wed. Oct. 2, 10:00 a.m., board meeting.**

• **Wed., Oct. 23, 12:00 noon, light lunch provided by Gavaleers (Past Presidents).**

The dynamic guest, Dan McClure, will speak about "Reversing the Aging Process," a topic aimed at people of all ages (over 18, one hopes). He works with Sequoia Hospital's Weight Management Program and with the Redwood City Senior Center Fitness program. We were advised to wear comfortable clothing, which may give a clue as to part of the content.

At a brief business meeting, we will adopt the annual budget.

• **Special Note: The Club will be closed through October 18 for interior painting.**

The Bridge Group

has resumed playing and will welcome the addition of other members. Please contact Trudy Lung for time and place.

Yearbook Corrections

Camille Ball 325 5275

Gail Stypula P.O. Box 644 Pacific Grove 93950, work 949 0345, home 408 648 9327.

Doris Salabert 493 8739

The program on January 15 is by the Palo Alto High School Madrigal Singers.

Please keep your yearbook accurate by noting these in your copy, and give me other corrections that you may notice.

Women in Community

will be held Sat. Nov. 2, 9:30 to noon, at the Women's Club. It is being hosted by our Strategic Planning Task Force, which has been working very hard to invite 26 local women's groups to participate in the forum. The goal is to educate ourselves on the breadth of services provided in our common communities and to explore possible opportunities to work together.

Jing Lyman will open the program with her remarks, "How do we as women keep a sense of community?"

After-Work Social

The After-Work Socials were wonderful occasions that Ann Marie Lamb entirely hosted last year. She brought an inimitable sense of style and elegance to making everyone feel welcome and pampered. All of us who feasted on those special moments of sociability thank her.

Lydia Pugliese has shown her appreciation in the sincerest way possible by offering to host the Socials **IF** a co-host will come forward. Call Lydia, name your schedule, and call the Bulletin editor to inform the membership of dates & time.

State & Local Controversies: There will be forums about the Sand Hill projects on Oct. 8 and 22. Call Margaret Feuer for information.

Voting: California Prop. 209 would eliminate most protection against gender discrimination.



From the President:

We had a very nice gathering to honor our new members--that is members from the decade of the '90s-- in September. About twenty-five of us got to know each other better over hors d'oeuvres.

If you are a bridge player, you may want to go to a big bridge party at the Santa Clara Women's Club on Sat. Nov. 2, 10 a.m. to 3 p.m., prizes, lunch, $15 per person. Call me if you want to go..

ELLA VANDERVOORT

District Happenings

The Loma Prieta District is engaged in several worthwhile projects that we can participate in as individuals helping the wider community. Call Dorothy Arbuckle for information

All former members welcome these new members, who joined from May to the present:

Elizabeth Bechtel
Arline Dehlinger
Margo Dutton
Gloria Hom
Nancy Kalkbrenner
Yoriko Kishimoto
Lydia Pugliese
Susie Richardson (we have two Susie Richardsons--the newer member lives on Addison)
Ninna Traugott

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Programs & Meetings

• **Sat. Nov. 2, 9:30 a.m. to 12:30, Women in Community, keynote speaker, Jing Lyman.** See next column.

• **Wed., Nov. 6, board meeting, in Club board room, before general membership meeting at 12 noon. Entertainment by Veterans' Choir, accompanied by Sylvia Hochscheid on piano.** Some of you may remember her accompaniment for Christmas programs with the Junior League's Clef Hangers. Bring a sandwich. Dessert and beverages provided.

Please Note: Change to yearbook--there will be no meeting on November 20.

Wed., Dec. 4 board meeting at home of Doris Salabert.

October Meeting: The budget of $32,000 for fiscal year 1996-97 was adopted. Walls are newly painted and woodwork has been beautifully touched up for a brighter interior.

The program on fitness inspired the following:

• **Let us consider an exercise class at the Club.** If you are interested, phone Margaret at 325 4543. Some of the first questions to be decided are: what hour, what day or days of the week, type of class.

Yearbook Corrections & Additions

Lydia Pugliese's address is 1720 Guinda.

Natasha Ong, 732 Crompton Rd., Redwood City 94061 366-9298

Women in Community

Sat. Nov. 2, 9:30 to 12:30, at the Clubhouse, hosted by our Strategic Planning Task Force, a convening of 26 local groups. The board and task force members will represent us.

Jing Lyman is the keynote speaker. She is a Palo Alto resident, nationally recognized for her contributions in the areas of affordable housing, women, and minorities. She was a founding member of the Stanford Midpeninsula Urban Coalition and the Mispeninsula Citizens for Fair Housing. She was a founding member of the National Coalition for Women's Enterprise Inc, and of Women and Foundations in Corporate Philanthropy.

A spokesperson for each organization will provide brief opening introductions, followed by a general discussion that ideally may lead to shared challenges and possibly future joint ventures. The forum will help participating organizations educate themselves on the breadth of services provided by women and explore possible opportunities to work together.

After Work Socials

After Work Socials are wonderful occasions which Lydia Pugliese will host **IF** a co-host will come forward. Call Lydia, name your schedule, and call the Bulletin editor to inform the membership.

From the President:

Read this bulletin closely to keep up on all the good things that are happening or proposed at our Club, and the fine paint job is one of them that you must come over to appreciate.

There are several districut meetings coming up would be worthwhile for some of us to attend. Please call me for more information about them.

ELLA VANDERVOORT

Sunshine Chair

Trudy happily reports a shortage of sick people, though she has sent cards for all of us to convalescents.

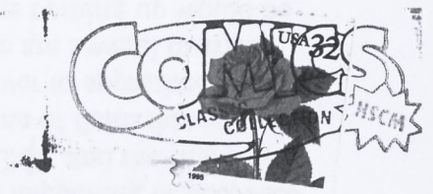
M-M-M Good: As a service to Club members, Dorothy every year for Christmas sends a bulk order to See's candy for pick up at her house or at the December meeting. The saving is $3.10 per pound. Call her at 494 3524 to order. The fitness instructor forgave us chocaholics as we selected a homemade brownie from the lunch buffet at the last meeting. He advised "80% nutrition, 20% indulgence."

Welcome new member Natasha Ong

Natasha is the Women's Club youngest member. She is a senior in high school, is a Sunday school teacher at St. Pius Church, Chancellor of her school's German Club, and is especially interested in community service and city government.

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President, Ella Vandervoort | December 1996 | Editor, Jeanne Farr McDonnell

Programs & Meetings

• **Wed., Dec. 4, board meeting, 10 a.m.,** Doris Salabert's home

• **Wed.. Dec. 18, noon, the Club's traditional holiday celebration** with especially, the beautiful piano music of **Irene Lawrence** accompanying us in singing songs of the season. The Club will be decorated, the red-suited character so prominent at this time of year may put in an appearance if all goes well, to distribute the gift you bring of under $5 in value, wrapped, for the exchange. Bring your favorite holiday finger food, but come even if you just can't handle one more food request.

Boots Gould, who has planned the day, thinks of this as a time that isn't fancy, and perhaps because of that, gets your mind off all the other holiday requirements you expect of yourself. She wants you to just enjoy and forget about the overload you may be experiencing elsewhere.

*Researchers are finding that chocolate relieves stress a*nd has other good effects, but that is not why **Dorothy Arbuckle** buys a considerable amount of one and two pound boxes at a reduced price of See's chocolate for her friends at the Club. The reason is simply that the candy makes nice gifts and seems a minor indulgence during the dark days of the solstice, and so ask her and she will share the economy with you.

Yippee! After Work Socials are Back

Lydia Pugliese and Barbara Carlitz will host these very pleasant evenings beginning in January. The socials will be one evening a month, 5 to 7 p.m. on either Tuesday or Wednesday. If you have a preference for one day or the other, please call Lydia or Barbara.

Sunshine Chair

Trudy happily reports a shortage of sick people, though she has sent cards for all of us to convalescents.

Women in Community

Some of our Club members were privileged to share the occasion earlier this month when we convened a forum attended by 48 persons representing 20 women's organizations.

The Club's Task Force that brought this wonderful event into being is now considering how we should build on and amplify what we gained from that day. They will share their experience and thoughts of future benefit with a special issue of the Bulletin in December, written by persons who have worked on the Task Force for many months.

We won't wait, though, to thank **Jing Lyman**, who was our keynote speaker and who facilitated the discussion, and **Mayor Lanie Wheeler,** who has made her term of office a platform for promoting community responsibility through volunteerism.

From the President:

Best wishes for a Happy Thanksgiving to all.

ELLA VANDERVOORT

To the President:

Ella, you are wonderful, and none of us can thank you often enough for making this Club a happy and growing place.

The Surgeon General and every other medical person tells you to exercise. Here at the Woman's Club, someone, **Margaret Feuer**, will listen to your ideas of your most ideal exercise regime, and you have not called her. We all want our members to be fit and healthy because we need every last member to contribute energetically to this Club and so give Margaret your most outrageous dream about easy access to exercise, and she may laugh, but that's nice too.

Yearbook Corrections & Additions

Dianna Huff Tull's new address is 636 Linda Mar Blvd., Pacifica 94044.

Heidi Lewis, 202 Bryant Street, Palo Alto 94301, 325-1621

Gloria Presley, 371 Ely Pl., Palo Alto 94306 , 494 1887

Welcome new members

Heidi Lewis is a graphic designer who does marketing for high-tech products, public relations, and communications

Gloria Presley is a retired librarian

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President, Ella Vandervoort | January 1996 | Editor, Jeanne McDonnell

Programs

Wed. Jan. 3, 10 a.m., Board meeting. 12:00, General meeting, election of nominating committee. Bring a sandwich, beverages and dessert will be served.

Jan. 17, Wed. 12:00, "Use It or Lose It: It's Never too Late to Feel Great!"

Our speaker, Joyce Hanna, M.A., M.S., is the Assistant Director of the Health Improvement Program of the Stanford Center for Research in Disease Prevention. She is a consultant to the Governor's Council on Physical Fitness and Sports, an exercise physiologist, nutritionist, and health educator. She has worked extensively as a behavioral health consultant, helping hundreds of people make positive lifestyle changes. Joyce's topic, "Use It or Lose It; It's Never Too Late to Feel Great!" is about the importance and kinds of exercies after age fifty.

Lunch will be served at noon. The talk will be at 12:30. Guests are welcome. Please call Joyce Leonard at 493-0906 to confirm or for further information about the Women's Club of Palo Alto.

Thanks to our member, Sarah French, who arranged for this excellent program.

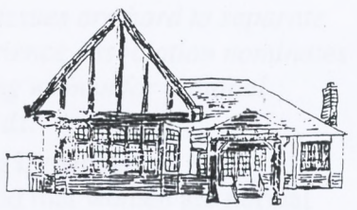
Happy New Year

There Were No Bah Humbugs To Be Heard

The Christmas Party was especially pleasing largely due to Irene Lawrence's excellent program of piano music and the encouragement (and words) she provided that got everyone singing in full voice.

Thanks also to Betty Bond's nephew, whose Santa Claus impersonation made every gift seem a little shinier, a little more useful.

A Smidgen of History from the minutes of 4/11/1900. *"The program for the day was in charge of the Village Improvement Committee, who had secured Mr. Geo. E. Hansen, a landscape architect from Berkeley to address the club on parks and street improvements...He drew attention to the fact that nature had already given us a grand landscape in our oaks and urged that they be preserved at any cost. He went on to say that every effort should be made now, before it is too late to acquire a piece of ground for a public square. It should be in the heart of town where it is most needed...The San Francisquito Creek...has possibilities. The speaker believed that Palo Alto is much favored, as it is young... and has a chance to start right...it is the hope of the committee to take steps toward securing a town park. "*



From the President:

I hope all members had a Merry Christmas and I wish for a successful New Year for each and every one of us and for the Club.

ELLA VANDERVOORT

Notes from Trudy Lung, Our Sunshine Chair

Edith Kaiser's illness has required her to drop out of the bridge section.

Irene Lawrence is very pleased that her sister, Kay, has moved into Lytton Gardens from Long Beach,

Trudy also reports that the boutique proposed for the Birthday Party has been cancelled because too few items have been donated to hold a sale now.

Please Make the Following Corrections in your Yearbook:

Lila Wessels' new address is 24930 Moulton Park Way # 506
Laguna Hills, CA 92653

Dolly Paguirigan's phone number is incorrect in the yearbook. It should be 324-3538.

WOMAN'S CLUB OF PALO ALTO BULLETIN

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Special Report/ Task Force, Women in Community Forum

They came, they saw, they asked for more...

Twenty of the 24 organizations invited participated in the November 2nd Women in Community Forum. All participated fully and enthusiastically in what they termed a unique event. None could remember another event at which women's organizations were able to exchange information or share common interests.

Forum participants applauded us for hosting the event and encouraged us to continue as convener and catalyst. Specifically, they suggested we reconvene annually, enlarge our circle to be even more inclusive, and consider co-hosting additional forums. Several of those attending wrote their thanks and ideas:

"Organizations change so an annual (convening) reminder that all these women's groups exist would be helpful. Perhaps each group who attended this year could bring another group."

DR. P.A. MOORE
ASSOCIATION FOR WOMEN IN SCIENCE

"My hope is for the Palo Alto Woman's Club to continue to bring together these groups dedicated to making changes in the lives of women and girls. Please continue your lead. And let me know how I can help."

SHERRY SIMMONS SUPPORT NETWORK FOR BATTERED WOMEN

The closing discussion focused on the lack of communication between organizations.

Interest to improve communication was particularly keen in the area of mentoring. Seven of the organizations attending, each with its own mentoring program, expressed interest in a forum to exchange ideas and discuss possible collaborations.

The Next Step

So--the Planning Task Force would like to see the Women's Club build on the success of the forum by taking the next promising follow-up step--to co-sponsor a forum on mentoring that we hope to schedule in April and to seek co-sponsors from among the attendees of the Women in Community Forum. We would be delighted to have other members of the Club join us. If you have time and interest, please call Edie Kirkwood, 326-6650 or Ella Vandervoort, 233-9638.

BY EDIE KIRKWOOD

Note: Tues. Jan. 14, noon, lunch at Club with groups.

Origins of the PAWC Task Force

When I joined the PAWC in February 1994, there were about 50 long-term members and 25 newer ones who had joined after 1990. The Palo Alto Centennial Celebration of 1994 was the impetus for attracting most of the newer joinees. Discussing this with board members Carol Lin, Margaret Feuer, and Jeanne McDonnell, we decided to mail the newer members letters, singed by the president, welcoming them to the Club, and questionnaires. Personal phone calls would followed to determine their possible interst and support levels, and to get them more involved. About 29 packets and phone calls went out.

The 1995-96 program was based on this information, including a separate Saturday brainstorming meeting about the future of PAWC chaired by Debbie Mytels, Executive Director of Leadership Midpeninsula. About 25 members of all ages attended. The main ideas concerned improving our total program by involving our members in projects and activities, increasing our visibility in the community, and setting up a mechanism to implement the ideas discussed at this planning meeting. The mechanism chosen to begin this process and agreed to by the Board of Directors was setting up the current PAWC Task Force.

BY JOYCE LEONARD

Quotes of the day:

Women's place is in the universe.

Women's issues and community issues are hard to separate

Science Association nominates strong women for national boards.

Jing Lyman

said that women are normal networkers and that we must develop networks of leaders and responsibilites that do not resemble old, exclusionary ways. We must "consider" together, a word that implies reflection leading to action.

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Margaret R. Feuer
1310 University Avenue
Palo Alto, CA 94301

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Programs

• **Wed. Feb. 7, 10 a.m., Board meeting. 12:00, General meeting.** Chairs of committees should report at this meeting, and deliver a written report for submission to the Federation.

Bring a sandwich, beverages and dessert will be served.

• **Wed., Feb.. 21, 12:00, Program is a conversation with June Fleming, who has been the Palo Alto City Manager since 1992.**

She was Assistant City Manager for twelve years, and Director of Libraries from 1968 to 1980. She was Chief Librarian and Associate Professor in Little Rock, Arkansas from 1960 to 1967. She is extensively involved in community organizations, including the California Foundation for the Retarded, Castilleja School, Delta Sigma Theta Sorority, YWCA, Palo Alto Rotary, United Way, and more. She has a B.A. in Psychology, An M.S. in Library Science, and has a graduate certificate from Stanford Business Administration.

Lunch will be served at noon; please bring fruit or a salad for six. Soup and beverages supplied. The conversation will be at 12:30. Guests are welcome. Please call Joyce Leonard at 493-0906 for further information.

The Federation recommends that you write a letter to President Clinton encouraging him to reinstate the U.S. Commission on the Status of Women.

The Task Force

Some members are exploring ways to attract and retain members. At a task force meeting on January 29, they reviewed ideas from the November 4 brainstorming workshop. They will take to the board suggestions for projects and programs in the coming year. The discussion included a proposal that the Club should convene local women's organizations to share information about what groups are doing in order to avoid duplication, encourage cooperation, and identify areas of mutual interest that are not being addressed by any local groups.

The task force also discussed fund raising events such as the fashion show that Kimberly Reis is coordinating and the rummage sale that the Club has held annually for many years.

Possible interest groups that could be formed were mentioned: Books, Exercise, Bowling, Bridge (currently active), Parliamentary Law, Veterans Needs, Legislation and Citizenship, Scholarships, Transportation, Writing. If these sections appeal to you, or you would like to recommend others, call Dorothy Arbuckle.

From the minutes of 9/17/1897-- Club President, Mary G. Campbell: *"We wish to foster the idea of the rapid planting of trees on all the streets...Also we mean to exercise due vigilance over the sanitary conditions of our infant city."*

From the President:

If you have not yet complimented Margaret Feuer on the beauty and even elegance of our entrance hall, please do. The new rug and upholstery, table lamp, paintings, artificial bouquet, chandelier--well, the room is inviting as never before.

Another person you might thank for her good work and good results is Carol Lin, our Membership Chair, whose listings are in the bulletin every month. No one person can possibly, or should, be the only one attracting new members, so all of you, get to work.

ELLA VANDERVOORT

Our Sunshine Chair

Trudy has sent a get well card from the Club to Edith Kaiser.

A Hearty Welcome to Our New Members:

Ann Marie Lamb
170 Tassó St.
Palo Alto 94301
328 1960

Emily Renzel
1056 Forest Ave.
Palo Alto 94301
321 4165

Judith H. Kalia
250 Lincoln Ave. Apt. C
Redwood City 94061
365 8171

Member News

Have we all noticed that one of our members, Lanie Wheeler, is the new Mayor of Palo Alto?

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Programs

• **Wed. Mar. 6, 10 a.m., Board meeting. 12:00, General meeting.** The nominating committee will present its slate of officers and directors who will take office in June. Additional nominations may be made from the floor with the requirement that the nominee must be present to accept.

Bring a sandwich, beverages and dessert will be served.

• **Wed., Mar. 20, 12:00. The program is a discussion with Jay Thorwaldson, about plans for the Palo Alto Medical Foundation site when it is vacated, and for the new facility. He is the Clinic's Director of Public Affairs.**

Lunch will be served at noon. The program begins at 12:30. Guests are welcome. Please bring an extra sandwich sliced in four or a salad for six. The Club refreshment committee will supply beverages and dessert. Please call Joyce Leonard at 493-0906 for further information.

April 17 will be the Fashion Show and Fund Raiser, chaired by Kimberly Reis. Call her at 1-408-730-5693 to assist or suggest a theme. You will be receiving tickets to sell in the mail soon, and may want to think about items you can donate for a raffle.

After Work Social

(all members are encouraged to come)

Things are happening at the Woman's Club

In order to better meet the needs of our members, the After Work Social Function is in the making. Most attendees at our first gathering, held February 13, were encouraged by the turnout and the comfortable atmosphere which in turn fostered the flow of some innovative ideas on how to make this project a success.

A general agreement was reached on the need for an environment in which our members can coalesce and discuss, well... anything. In addition, members are welcome to bring any interested friends--with the hope that they may be so impressed by the comaraderie among us that they too will become members.

These functions are to be held every second and fourth Tuesday of the month (2/27, 3/12, 3/26, 4/9, 4/23,,,), starting at 5:30 p.m. at the Clubhouse.

If you would like to share a favorite dish or drink, please bring it to the Clubhouse kitchen upon arrival.

My name is Ann-Marie Lamb, Chairwoman, and my personal vision is for a supportive atmosphere and for everyone to have a bit of fun. Please telephone me at 415-328-1960 with any questions, or even better, seek me out at the function.

From the President:

Keep on coming to our meetings and keeping your friendships alive. We had thirty-seven people at our February 21 meeting, and a wonderful conversation with Palo Alto City Manager and Woman's Club member June Fleming.

Also, thanks to Jeanne McDonnell for putting out a newsy bulletin in a timely manner.

ELLA VANDERVOORT

The Task Force

will meet March 19, noon to 1:00 at the Club. Marlene Prendergast is drawing up questions for a survey of local non-profit organizations as a preliminary step in the project to convene groups. The purpose is to know what groups are doing in order to avoid duplication and promote collaboration.

Our Sunshine Chair

Trudy sent get-well cards from the Club to Mary McCullogh and Julie Jerome.

In memoriam:

Lynn Shera Godel joined the Club in 1965. Dorothy Arbuckle remembers attending many Federation meetings with Lynn, who contributed substantially to the development of the Palo Alto Club over the years.

Lois Kirk joined the Club in 1988. Trudy Lung valued her participation as a loyal and active member of the bridge group.

WOMAN'S CLUB OF PALO ALTO BULLETIN

475 Homer Avenue
Palo Alto, CA 94301
(415) 853-9693

Member, General Federation of Women's Clubs and California Federation of Women's Clubs

President, Ella Vandervoort | April 1996 | Editor, Jeanne McDonnell

Programs

• **Wed. Apr. 3, 10 a.m., Board meeting. 12:00, General Business meeting.** The slate of officers and directors that was presented at the March meeting will be voted on by the membership. Bring lunch. Beverages and dessert will be served.

The nominations are: President: Ella Vandervoort; 1st V-P, Margaret Feuer; 2nd V-P, Jeanne McDonnell; Recording Secretary, Margaret Gould; Corresponding Secretary, Trudy Lung; Finance Officer, Dorothy Arbuckle; Directors, Marlene Prendergast, Doris Salabert, Joyce Voorhies, Carol Lin. Treasurer, pending.

Please bring prizes for the Fashion Show. We need one door prize per table, with 8 or 10 tables expected, and prizes to raffle off. Give prizes to Joyce Voorhies or put on top shelves in kitchen. Gift certificates for hair cuts, manicures, dessert at a restaurant, discount for a bed & breakfast--all these would be fine to raffle off, but you, members, must acquire them.

• **Wed., Apr. 17, 12:00. This will be our annual Fashion Show Fundraiser.**

Lunch will be served at noon. The program begins at 12:30. Guests are welcome. You should have received tickets in the mail, for more tickets, call Dorothy Arbuckle.

• **Chair Edith Kaiser reminds Past Presidents to meet at the Club on April 19 at noon.**

Show Us the Fashions Please

MACs at 374 University

Avenue is our local business that is giving us a preview on April 17 of clothing that will join with the flowers and the beautiful weather to make spring 1996 as sprightly and winsome as spring should be. MAC stands for Marin Apparel Company.

Having a good lunch prepared by Teatime, on Ramona St., the possibility of winning a prize, the certainty of conviviality, and the benefit of assisting the Club financially while you enjoy yourself--it doesn't get much better than that.

Come, bring friends, but be sure to send your check(s) to the Club by April 12. Contact Kimberly Reis 1-408-730-5693 to help decorate on the16th, volunteer to act as hostess at a table.

After-Work Social

(all members are encouraged to come)

The After-Work Socials are on the second and fourth Tuesdays (4/9, 4/23) at 5:30 p.m. at the Clubhouse. Wine has become the beverage of choice at these gatherings.

Ann-Marie Lamb chairs this section. You can call her for information at 415-328-1960. A quick Show and Tell scheduled in advance each time leads to some delightful moments of enjoyment and enlightenment.

From the President:

I am looking forward to welcoming virtually every menber at our grand event on April 17. The Fashion Show is very prominent on my calendar, and I hope it is on yours. This is a lovely occasion to bring a friend to learn more about us.

ELLA VANDERVOORT

Our Sunshine Chair

Betty Brichta is out of the hospital and glad to receive phone calls and visits as she recuperates at Lytton Gardens.

Interest Groups/Projects:

Call Dorothy Arbuckle, 494 3524 to recommend sections for the Club for next year. If you have a special interest, very likely there are others in the Club who have similar inclinations--Exercise, reading, noon walks, art, quilting, bridge, etc.

A Federation project is contributing one dollar per member to CARE--if you haven't given D. Arbuckle your $, please do.

In August, Veteran Assistance is a special District Art Project.

The Task Force

will meet Tuesday April 9 at noon at the Club. To further the plan of convening community organizations related to women's issues, they are contacting the list to confirm mission statement, phone number, contact person, and to decide which groups should be invited.

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• **Wed. May 1, 10 a.m., Board meeting. combined out-going and new boards. 12:00, General Business meeting.** Bring lunch. Beverages and dessert will be served.

• **Wed., May 15, lunch at 12:00, ($2.00); 12:30, District vice-president Veva Wheaton will install officers**: Pres., Ella Vandervoort; 1st V-P, Margaret Feuer; 2nd V-P, Jeanne McDonnell; Treas., Mildred Arbuckle; Record. Sec'y, Margaret Gould; Corresponding Sec'y, Trudy Lung; Finance, Dorothy Arbuckle; Directors, Marlene Prendergast, Doris Salabert, Joyce Voorhies, Carol Lin.

The installation is a gracious occasion to honor our new and former leaders. Dorothy Arbuckle will distribute seven awards she brought back from the District. This is a partial winding down of the year--there are no regular board meetings in Jul & Aug. .

• **Bridge Playoff, Wed., May 8, noon, at the Clubhouse.** Everyone welcome, bring a sandwich, high score from the year receives a small cash reward.

After-Work Social

After-Work Socials are on the second and fourth Tuesdays (5/14, 5/28) at 5:30 p.m. at the Clubhouse. Stop by for a glass of wine and good conversation. Call Ann-Marie Lamb, 415-328-1960.

Thanks to Emily Renzel for donating an elegant candlestick holder for the board room.

With other women's organizations, we are endorsing the After Beijing '95: Caucus on Women and the Media on May 19, 9 a.m. to 1:30 p.m., at the History Corner on the Main Quad of Stanford University. $10 fee, $5 for seiors and students, includes lunch. Grassroots leaders will discuss with newspaper, radio, and television professionals coverage of women's activities and the inclusion of gender perspectives. The Fourth UN World Conference on Women set media as a critical concern for women. The caucus will link this global issue to local action and help create a media plank for the California Women's Agenda in June in San Francisco. To reserve, call Helen Tao 493 8626.

So What's New?

In Mary Grafton Campbell's "stirring" speech as the first President of the Woman's Club, on June 13, 1894, she said that the membership was open to women residents of Palo Alto and vicinity who would sign its constitution and promote its objectives, which were self-improvement, mutual help, and community work.

They invited prominent speakers on topics such as world events, current legislation, child psychology, city planning, current research at Stanford and Berkeley, and matters involving the status of women in the U.S. and abroad, which was discussed often by them at meetings.

From the President:

The Club is grateful to all those members, and especially the Chairwoman, Kimberly Reis, whose hard work made the Fashion Show a wonderful and profitable event. Approximately 80 persons attended, and our net profit was more than $850.

One more financial note--if you have not paid your dues, pleast remit to our Treasurer, Mildred Arbuckle.

If your name, address, or phone number are incorrect in the yearbook, call me, 233 9638.

ELLA VANDERVOORT

Our Sunshine Chair

Trudy Lung has sent get well cards on behalf of all of us to Lucille Albright, Betty Brichta, and Joyce Voorhies.

August Project

Call Dorothy Arbuckle, 494 3524 to help with District Art Project at Veterans' Hospital.

The Task Force

has determined that groups that provide service primarily to women, have mainly women members, serve the Palo Alto area, and are involved in issues of concern to women will be invited to convene, and 17 of those organizations were identified. To be discussed on 4/24 is whether to invite groups that center around traditional concerns of women, are primarily international, or are political.

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• Wed. June 5, 10:00 a.m., board meeting

The newly elected board will meet for the first time. This will be the last board meeting of the summer, unless special matters demand the board's attention in the meantime. Board members who want to stay for lunch should bring a sandwich.

Attention Board Members:

• Monday, July 8, we will again host the District's annual officer and board training, morning coffee at 9:30 a.m., through lunch ($10). Call Dorothy Arbuckle to register. 494 3524

• Housekeeping Tasks:

Anyone who has a key to the clubhouse is required to turn it in to Ella now at the end of the fiscal year. Keys will be reissued as soon as all the accounting and organizing for the new board has been completed.

Our Sunshine Chair

Trudy Lung has sent get well cards on behalf of all of us to Joyce Voorhies and Betty Bonn.

After-Work Social

After-Work Socials, on the second and fourth Tuesdays (6/11, 6/25) at 5:30 p.m. at the Clubhouse will continue through the summer. Stop by for a glass of wine and good conversation. Call Ann-Marie Lamb, 415-328-1960. Also, call her if you have select items of leather furniture or antiques for the Clubhouse. She is looking for certain pieces that she will explain.

Thank You

Viva Wheaton represented the District in installing officers and directors for the coming year. She chose the appropriate metaphor of annual spring flowers that bloom longer and stronger during their season. The metaphor fit an organization that has been passed along, so far, for four generations in Palo Alto and elsewhere. Those who bloom, and carry the work at one time, annually change the garden, repeating some, adding others.

Viva had stopped to share in this special day at the Club on her way to Long Beach to participate in a California Federation of Women's Clubs meeting, an indication of Viva's dynamic contribution to Women's Clubs.

Thanks also to those who donated prizes for our spring fashion show: Lucille Albright, Dorothy Arbuckle, Thelma Howard, Irene Lawrence, Joyce Leonard, Emily Renzel, Micki Schneider, Kimberly Reis Snelgrove, Ella Vandervoort, Joyce Voorhies, and the ever-generous Anonymous. Joyce Voorhies sent letters of thanks and a copy of the program to business donors.

The Bridge Group

Lucille Albright won the high prize at the bridge play-off. The group will not be meeting during the summer.

Please patronize our advertisers in the yearbook.

From the President:

I hope everyone has a very enjoyable summer. Thank you for everything you have done this year to put the Club a step ahead, as we most assuredly are.

I am not going to thank people individually at this time who accomplished all this, but here are some of our accomplishments this year:

• We made cash donations to CARE, Palo Alto Education Foundation, Music Scholarship, Pennies for Pines

• We installed new chandeliers in the lobby and serving room, and put new furniture and carpet in the lobby

• We sponsored an exceptional season of public programs

• We created a Task Force for Strategic Planning and an After-Work Social Gathering.

• We increased our total membership from 77 to 85.

ELLA VANDERVOORT

The Task Force

Saturday, November 2, 9:30 a.m to 12:30, we will convene local women's organizations at the Clubhouse, with Jing Lyman, volunteer *extraordinaire*, as the keynote speaker. Local nonprofits staffed by women and working for women will discuss their purpose and objectives to identify possible overlap, fields for cooperation, and areas of concern not being addressed.

The Task Force will meet on May 29 at noon. Contact Joyce Leonard 493 0906 or Kimberly Reis 408 730 5963.